



**Harrison County General Health District
Board of Health Meeting Minutes
October 24, 2024**

The regularly scheduled Board of Health meeting set for October 17, 2024, was rescheduled to October 24, 2024, due to scheduling conflicts creating a lack of quorum.

Meeting Location: Harrison County Health Department – Government Center Coal Room

Call to Order: President Jayn Devney called the meeting to order at 3:05 PM

Board Members Present:

Jayn Devney
Dr. Scott Pendleton, DVM
Mr. Kent Murray
Ms. Melissa Powers
Dr. Dan Jones

Absent:

Staff and Other Members Present:

Katie Norris, Deputy Health Commissioner
Erika Battistel, Environmental Director
Teresa Koniski, Director of Nursing
Samantha Farmery, Fiscal Officer in Training

Absent:

John Carr, PHEP Coordinator

Adoption of Consent Agenda/Minutes of Previous Meeting:

Jayn Devney asked for a motion to approve the October 24, 2024, BOH meeting consent agenda including the minutes of the September 12, 2024, Harrison County Board of Health meeting and the monthly activity report.

Motion to approve the consent agenda was moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 5 in favor and 0 against.

Executive Session:

Dr. Scott Pendleton moved to enter executive session at 3:06 PM to consider the appointment of a public official, seconded by Kent Murray.

Roll call to vote to enter executive session:

Jayn Devney	yes	Dr. Scott Pendleton	yes
Kent Murray	yes	Dr. Dan Jones	yes
Melissa Powers	yes		

The Board of Health exited the executive session and returned to open session at 3:35 PM.

The Board of Health declined to entertain a motion after exiting executive session.



HARRISON COUNTY

Public Health

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 538 North Main Street – Suite G
 Cadiz, OH 43907-1282
 Phone: (740) 942-2616 – Fax: (740) 942-9331
 HealthDepartment@harrisoncountyohio.org

Financial Reports:

The Program Cash Balance Report and Auditor’s Financial Report for the month ending September 30, 2024, were presented to Board of Health members for discussion and viewing as follows:

1. September 2024 Revenue received totaled: \$355,192.54
2. September 2024 Expenses paid totaled: \$87,529.18
3. September 30, 2024, ending balance: \$2,421,694.22

Program	Carryover Balance	2024 Current Revenue		2023 Revenue		2024 Current Expenses		2023 Expenses		2024 Current Balance	2023 Current Balance
		MTD	YTD	September	2023 YTD	MTD	YTD	September	2023 YTD		
E001-E01 District Health	\$1,705,057.50	\$3,148.50	\$72,768.03	\$6,227.78	\$64,139.94	\$41,596.11	\$409,205.62	\$42,615.66	\$449,516.21	\$1,368,619.91	\$1,004,293.40
E001-E05 District Health-Property Tax	\$0.00	\$320,033.22	\$897,167.41	\$281,624.85	\$826,100.61	\$0.00	\$0.00	\$0.00	\$0.00	\$897,167.41	\$826,100.61
E001-E02 Private Water	\$9,384.88	\$1,342.00	\$6,873.00	\$2,805.00	\$13,546.00	\$263.20	\$13,114.55	\$945.57	\$13,670.72	\$3,143.33	\$8,728.65
E001-E03 Food Service	\$5,570.05	\$1,791.74	\$40,050.42	\$80.00	\$22,393.81	\$3,387.64	\$18,395.88	\$1,261.97	\$19,250.92	\$27,224.59	\$9,805.23
E001-E04 Pools	\$0.00	\$0.00	\$709.00	\$0.00	\$648.00	\$0.00	\$348.94	\$222.14	\$639.48	\$360.06	\$71.75
E001-E06 Camps	\$0.86	\$0.00	\$5,365.25	\$0.00	\$5,209.25	\$886.95	\$4,023.21	\$778.30	\$4,165.55	\$1,342.90	\$1,054.98
E001-E07 Tattoo	\$0.00	\$0.00	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00	\$55.00	\$55.00	\$0.00
E001-E11 Septics	\$7,901.47	\$1,194.00	\$23,398.50	\$2,731.00	\$25,021.22	\$2,176.53	\$17,162.50	\$1,408.97	\$23,205.98	\$14,137.47	\$6,169.85
E001-E12 RHWP Grant	\$22,745.85	\$0.00	\$0.00	\$0.00	\$0.00	\$2,301.49	\$10,493.49	\$3,050.99	\$4,639.43	\$12,252.36	\$23,562.99
E001-E14 PHEP Grant	\$46,701.13	\$1,950.00	\$31,200.00	\$13,650.00	\$62,562.00	\$4,571.44	\$47,994.42	\$4,122.55	\$47,871.16	\$29,906.71	\$41,628.98
E001-E17 WPCLF Program	\$5,453.45	\$6,900.00	\$41,510.00	\$0.00	\$0.00	\$0.00	\$27,710.00	\$0.00	\$0.00	\$19,253.45	\$5,453.45
E001-E18 WIC Grant	\$5,541.63	\$0.00	\$67,007.11	\$10,947.12	\$75,083.79	\$6,320.07	\$67,751.33	\$8,319.35	\$73,972.31	\$4,797.41	\$7,278.28
E001-E22 Cribs for Kids - MCH	\$24,418.01	\$0.00	\$3,599.97	\$0.00	\$1,899.99	\$295.94	\$1,433.75	\$302.53	\$439.43	\$26,584.23	\$18,468.05
E001-E24 Veggie U Program - MCH	\$2,483.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$504.65	\$0.00	\$0.00	\$1,978.39	\$2,483.04
E001-E26 CO20 Covid Response Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300.00	\$0.00	\$0.00
E001-E27 CT20 Contact Tracing Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,552.12	\$23,825.16	\$0.00	\$6,874.84
E001-E28 Stigma Reduction Initiative	\$44,934.98	\$0.00	\$0.00	\$0.00	\$0.00	\$387.53	\$15,066.81	\$508.50	\$6,521.52	\$29,868.17	\$45,343.28
E001-E31 Enhanced Operations	-\$3,699.59	\$1,608.14	\$27,020.88	\$6,898.45	\$21,080.57	\$1,392.53	\$24,713.82	\$2,592.46	\$24,606.04	-\$1,392.53	-\$3,525.47
E001-E33 VE21 Vaccine Equity & Support	\$12,378.75	\$0.00	\$0.00	\$0.00	\$0.00	\$697.02	\$12,378.75	\$576.70	\$7,546.32	\$0.00	\$23,145.49
E001-E34 Transfer In	\$1,733.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,733.76	\$0.00	\$3,973.64	\$0.00	\$1,733.76
E001-E35 CN22 Covid19 Vaccination Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$22,637.88	\$0.00	\$0.00	\$0.00	\$22,637.88	\$0.00	\$0.00
E001-E36 WF22 Public Health Workforce Grant	-\$58,225.23	\$0.00	\$58,225.23	\$16,398.21	\$84,317.68	\$0.00	\$0.00	\$15,463.80	\$99,781.48	\$0.00	-\$15,463.80
E001-E37 WF23 Public Health Workforce	\$0.00	\$15,576.76	\$127,910.13	\$0.00	\$0.00	\$16,579.94	\$144,490.07	\$0.00	\$0.00	-\$16,579.94	\$0.00
E001-E38 Bridges to Wellness	\$0.00	\$1,648.18	\$15,721.80	\$0.00	\$0.00	\$4,528.33	\$17,531.11	\$0.00	\$0.00	-\$1,809.31	\$0.00
E001-E39 Mosquito Control Grant	\$0.00	\$0.00	\$21,536.00	\$0.00	\$0.00	\$2,144.46	\$16,473.89	\$0.00	\$0.00	\$5,062.11	\$0.00
E001-E40 GV25 Get Vaccinated Ohio	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$277.50	\$0.00	\$0.00	-\$277.50	\$0.00
Grand Total	\$1,832,380.64	\$356,192.64	\$1,440,117.73	\$341,362.41	\$1,224,640.74	\$87,629.18	\$850,804.05	\$87,776.61	\$831,618.23	\$2,421,694.22	\$2,013,207.32

Motion to approve the **September 2024 Program Cash Balance Report** and that the report be filed for audit moved by Dr. Scott Pendleton and seconded by Melissa Powers. The motion carried with 5 in favor and 0 against.

A voucher report for period 09/13/2024 – 10/24/2024 was presented to Board members for viewing and approval in the total amount of \$63,163.18 as follows: Supplies: \$4,814.53; Equipment: \$1,198.00; Utilities: \$2,059.87; Contract Services: \$31,362.89; Mileage/Expenses: \$14,030.51; Advertising & Printing: \$4,953.52; State Fees: \$3,117.38; Contingencies: \$1,386.50 and Dues/Fees: \$239.98.

Dr. Pendleton inquired if there would be an overlap in paying WIC rent. Katie answered, yes, that our sixty-days’ notice includes paying WIC rent for the E Warren St. location for November along with rent to HCH. Melissa asked where the second billboard was located to which Katie replied just above the Cadiz Motel on State Route 250.

Motion to approve the **09/13/2024 – 10/24/2024 voucher report** moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 5 in favor and 0 against.

Samantha presented October 2024 Purchase Orders in the amount of \$40,000.00.



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PO Number	Code	Department	Amount	PO Type
24-0060	E000-E06	Contract Services: WPCLF	\$ 20,000.00	B
24-0061	E000-E07	Mileage + Expenses: Kane Learning Inc.	\$ 10,000.00	R
24-0062	E000-E09	Advertising + Printing	\$ 10,000.00	B

Motion to approve the **October 2024 Purchase Orders** moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 5 in favor and 0 against.

Samantha presented **Expense Allocation Adjustments**.

<u>General Health Account</u>		<u>Allocation</u>	<u>Adjustments</u>	<u>Approved</u>
E000-E01	Salaries	\$769,081.83	\$0.00	\$769,081.83
E000-E02	Supplies	\$82,481.54	\$0.00	\$82,481.54
E000-E03	Equipment	\$23,000.00	\$0.00	\$23,000.00
E000-E05	Utilities	\$42,764.00	\$0.00	\$42,764.00
E000-E06	Contract Services	\$121,400.00	\$0.00	\$121,400.00
E000-E07	Mileage/Expense	\$41,103.97	\$10,000.00	\$51,103.97
E000-E09	Advertising/Printing	\$26,412.00	\$0.00	\$26,412.00
E000-E10	PERS	\$107,671.54	\$0.00	\$107,671.54
E000-E11	Workers Compensation	\$15,183.17	\$0.00	\$15,183.17
E000-E12	Medicare	\$11,151.69	\$0.00	\$11,151.69
E000-E13	State Fees	\$29,410.00	\$0.00	\$29,410.00
E000-E14	Contingencies	\$50,000.00	\$0.00	\$50,000.00
E000-E15	Health Insurance	\$136,642.22	\$0.00	\$136,642.22
E000-E16	Life Insurance	\$750.00	\$0.00	\$750.00
E000-E17	Insurance/License	\$8,086.00	\$0.00	\$8,086.00
E000-E34	Accreditation Fees	\$6,000.00	-\$400.00	\$5,600.00
E000-E37	Eye Insurance	\$1,500.00	\$0.00	\$1,500.00
E000-E40	Dues/Fees	\$9,696.00	\$0.00	\$9,696.00
E000-E23	Settlement Sheet Deductions	\$20,000.00	\$0.00	\$20,000.00
	Grand Totals	\$1,502,333.96	\$9,600.00	\$1,511,933.96

IHAC Expense Summary (Program, Dept.) Adjustment Report

<u>E01 District Health</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$336,430.74	\$3,665.92	\$340,096.66
E000-E02	Supplies	\$35,042.79	\$799.28	\$35,842.07
E000-E03	Equipment	\$20,000.00	\$1,000.00	\$21,000.00



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E000-E05	Utilities	\$25,211.94	-\$222.00	\$24,989.94
E000-E06	Contract Services	\$60,000.00	-\$10,000.00	\$50,000.00
E000-E07	Mileage/Expense	\$12,189.29	\$1,177.54	\$13,366.83
E000-E09	Advertising/Printing	\$15,000.00	\$2,000.00	\$17,000.00
E000-E10	PERS	\$46,786.76	\$459.88	\$47,246.64
E000-E11	Workers Compensation	\$1,258.86	\$0.00	\$1,258.86
E000-E12	Medicare	\$4,840.99	\$53.92	\$4,894.91
E000-E13	State Fees	\$20,000.00	\$0.00	\$20,000.00
E000-E14	Contingencies	\$50,000.00	\$0.00	\$50,000.00
E000-E15	Health Insurance	\$107,000.00	\$416.05	\$107,416.05
E000-E16	Life Insurance	\$750.00	\$0.00	\$750.00
E000-E17	Insurance/License	\$8,000.00	\$86.00	\$8,086.00
E000-E34	Accreditation Fees	\$6,000.00	-\$400.00	\$5,600.00
E000-E37	Eye Insurance	\$1,500.00	\$0.00	\$1,500.00
E000-E40	Dues/Fees	\$8,000.00	\$0.00	\$8,000.00
E000-E23	Settlement Sheet Deductions	\$20,000.00	\$0.00	\$20,000.00
Grand Totals		\$778,011.37	-\$963.41	\$777,047.96

<u>E14 PHEP Grant</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$47,485.82	\$0.00	\$47,485.82
E000-E02	Supplies	\$4,100.00	\$0.00	\$4,100.00
E000-E03	Equipment	\$2,000.00	-\$1,000.00	\$1,000.00
E000-E05	Utilities	\$500.00	\$1,086.00	\$1,586.00
E000-E06	Contract Services	\$9,000.00	\$0.00	\$9,000.00
E000-E07	Mileage/Expense	\$2,500.00	\$0.00	\$2,500.00
E000-E10	PERS	\$6,532.06	\$0.00	\$6,532.06
E000-E11	Workers Compensation	\$288.22	\$0.00	\$288.22
E000-E12	Medicare	\$676.54	\$0.00	\$676.54
E000-E17	Insurance/License	\$86.00	-\$86.00	\$0.00
Grand Totals		\$73,168.64	\$0.00	\$73,168.64

<u>E17 WPCLF</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E06	Contract Services	\$50,000.00	\$10,500.00	\$60,500.00
Grand Totals		\$50,000.00	\$10,500.00	\$60,500.00

New



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<u>E31 Enhanced Operations(E022) & (E023)</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$20,569.20	-\$3,978.25	\$16,590.95
E000-E02	Supplies	\$2,000.00	-\$799.28	\$1,200.72
E000-E05	Utilities	\$864.00	-\$864.00	\$0.00
E000-E06	Contract Services	\$500.00	-\$500.00	\$0.00
E000-E07	Mileage/Expense	\$1,000.00	-\$1,000.00	\$0.00
E000-E09	Advertising/Printing	\$2,000.00	-\$2,000.00	\$0.00
E000-E10	PERS	\$2,800.00	-\$329.63	\$2,470.37
E000-E11	Workers Compensation	\$124.85	\$0.00	\$124.85
E000-E12	Medicare	\$290.00	-\$49.38	\$240.62
E000-E15	Health Insurance	\$4,502.36	-\$416.05	\$4,086.31
Grand Totals		\$34,650.41	-\$9,936.59	\$24,713.82

<u>E33 Vaccine Equity</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>	New
E000-E01	Salaries	\$8,338.96	\$384.79	\$8,723.75	
E000-E02	Supplies	\$914.26	\$0.00	\$914.26	
E000-E03	Equipment	\$0.00	\$0.00	\$0.00	
E000-E07	Mileage/Expense	\$250.00	-\$250.00	\$0.00	
E000-E10	PERS	\$1,167.46	-\$130.25	\$1,037.21	
E000-E12	Medicare	\$120.92	-\$4.54	\$116.38	
E000-E15	Health Insurance	\$1,587.15	\$0.00	\$1,587.15	
Grand Totals		\$12,378.75	\$0.00	\$12,378.75	

<u>E37 WF23 Public Health Workforce Grant</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>	New
E000-E01	Salaries	\$189,320.77	\$0.00	\$189,320.77	
E000-E02	Supplies	\$4,900.00	\$0.00	\$4,900.00	
E000-E07	Mileage/Expense	\$11,100.00	\$10,000.00	\$21,100.00	
E000-E10	PERS	\$25,858.45	\$0.00	\$25,858.45	
E000-E11	Workers Compensation	\$0.00	\$0.00	\$0.00	
E000-E12	Medicare	\$2,678.20	\$0.00	\$2,678.20	
E000-E40	Dues/Fees	\$1,296.00	\$0.00	\$1,296.00	
Grand Totals		\$235,153.42	\$10,000.00	\$245,153.42	

<u>E39 Mosquito Control Grant</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>	New
E000-E01	Salaries	\$8,911.00	-\$72.46	\$8,838.54	



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E000-E02	Supplies	\$6,307.00	\$0.00	\$6,307.00
E000-E07	Mileage/Expense	\$2,060.00	\$72.46	\$2,132.46
E000-E09	Advertising/Printing	\$2,912.00	\$0.00	\$2,912.00
E000-E10	PERS	\$1,219.68	\$0.00	\$1,219.68
E000-E11	Workers Compensation	\$0.00	\$0.00	\$0.00
E000-E12	Medicare	\$126.32	\$0.00	\$126.32
Grand Totals		\$21,536.00	\$0.00	\$21,536.00

09.12.2024 Expense Allocation Total	\$1,502,333.96
10.17.2024 Expense Allocation Adjustment Total	\$9,600.00
Grand Total Approved 10.17.2024	\$1,511,933.96

Motion to approve **Expense Allocation Adjustments** moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 5 in favor and 0 against.

Samantha presented **Revenue Allocation Adjustments**:

Fund	08.15.2024 Revenue Budget	10.24.2024 Adjustment	2024 Updated Revenue Budget
E001-E01 District Health	\$ 88,561.40	\$ -	\$ 88,561.40
E001-E05 District Health General Property Tax	\$ 869,693.00	\$ 39,194.66	\$ 908,887.66
E001-E02 Private Water	\$ 15,749.00	\$ -	\$ 15,749.00
E001-E03 Food Service	\$ 40,000.00	\$ 3,000.00	\$ 43,000.00
E001-E04 Pools	\$ 709.00	\$ -	\$ 709.00
E001-E06 Camps	\$ 5,450.00	\$ -	\$ 5,450.00
E001-E07 Tattoo	\$ 55.00	\$ -	\$ 55.00
E001-E11 Septics	\$ 31,797.00	\$ -	\$ 31,797.00
E001-E12 RHWP Program	\$ 50.00	\$ -	\$ 50.00
E001-E14 PHEP Grant	\$ 65,000.00	\$ -	\$ 65,000.00
E001-E17 Water Pollution Control Loan, WPCLF	\$ 50,000.00	\$ 23,500.00	\$ 73,500.00
E001-E19 WIC Program	\$ 110,004.00	\$ -	\$ 110,004.00
E001-E22 Cribs for Kids	\$ 4,100.00	\$ -	\$ 4,100.00
E001-E31 Enhanced Operations	\$ 38,350.00	\$ (9,936.59)	\$ 28,413.41
E001-E36 WF22 Public Health Workforce Grant	\$ 58,225.23	\$ -	\$ 58,225.23
E001-E37 WF23 Public Health Workforce Grant	\$ 235,153.42	\$ -	\$ 235,153.42
E001-E38 Bridges to Wellness	\$ 18,900.00	\$ -	\$ 18,900.00
E001-E39 Mosquito Control Grant	\$ 21,536.00	\$ -	\$ 21,536.00
E001-E40 GV25 Get Vaccinated Ohio	\$ 18,171.00	\$ -	\$ 18,171.00
Total	\$ 1,671,504.05	\$ 55,758.07	\$ 1,727,262.12

Property Tax - increased to account for property reassessment increase + remaining funds due to us
 Food Service - amount received YTD exceeds budgeted amount + extra for potential revenue
 WPCLF - amount received YTD exceeds budgeted amount + extra for two possible grant recipients
 Enhanced Operations - fully expensed as of September 30th, 2024



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Motion to approve **Revenue Allocation Adjustments** moved by Dr. Scott Pendleton and seconded by Melissa Powers. The motion carried with 5 in favor and 0 against.

Old Business:

- Levy Verbiage: Katie provided Board members with a memo referencing ORC 3709.29, special levies for general health districts. Board members asked if levy funds could be used to retire debt and advised Katie to pursue more information related to the utilization of levy funds.
- HCGHD Board of Health Bylaws: Katie presented a drafted version of bylaws for the board to review. Jayn advised Board members to read the bylaws, send any edit recommendations to Katie, and to have the bylaws on November’s agenda for potential approval.

At this point of the meeting, Katie recognized the work of Samantha Farmery, Fiscal Officer in Training, and that this meeting is her last. Samantha helped grow the fiscal division in her year and a half with the department. The Board highlighted Samantha’s efforts and wished her well in her future endeavors.

New Business:

- First Reading of the FY2025 Food Program Fees: Katie provided the Board with a memo outlining proposed 2025 Food Program Fees. Erika explained fees would remain the same as they were for FY2024.

License Type	Health Space Generated Max Recommendation	Current Fee & Proposed 2025 Fee
Risk Level I < 25,000 sq ft	\$183.73	\$183.14
Risk Level II < 25,000 sq ft	\$207.28	\$206.49
Risk Level III < 25,000 sq ft	\$398.53	\$396.05
Risk Level IV < 25,000 sq ft	\$505.93	\$502.50
Risk Level I ≥ 25,000 sq ft	\$266.63	\$265.31
Risk Level II ≥ 25,000 sq ft	\$280.77	\$279.32
Risk Level III ≥ 25,000 sq ft	\$1,001.47	\$993.88
Risk Level IV ≥ 25,000 sq ft	\$1,061.77	\$1,053.44
Mobile Facility	\$157.33	\$146.77
Vending	\$110.21	\$23.52
Temporary – Commercial	\$96.18	\$58.50
Temporary – Noncommercial		\$29.25

- Variance for Grant Bruner: Erika presented a variance for approval for applicant Grant Bruner, properly location 48280 Stumptown Rd. Cadiz, OH 43907 for 3701-29-06(G)((3)(a): STS shall be 10’ from the dosing tank to the leaching will be 5’ from property line.

Motion to accept the **variance for Grant Bruner** moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 5 in favor and 0 against.



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- Board Member Discussion: Board President Jayn Devney asked for the addition of Board Member discussion to the agenda. During this discussion, Dr. Dan Jones provided the Board of Health with his resignation, effectively immediately. Board members recognized Dr. Dan Jones for his years of dedication to the Board of Health.

Dr. Scott Pendleton motioned to accept the **immediate resignation of Dr. Dan Jones**, seconded by Melissa Powers. The motion carried with 4 in favor and 0 against.

Executive Session:

Dr. Scott Pendleton moved to enter executive session at 4:02 PM to consider the employment status of a public employee, seconded by Melissa Powers. Dr. Dan Jones and Katie Norris, Deputy Health Commissioner, were asked to remain in executive session.

Roll call to vote to enter executive session:

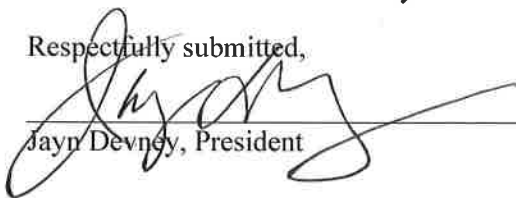
Jayn Devney	yes	Kent Murray	yes
Dr. Scott Pendleton	yes	Melissa Powers	yes

The Board of Health exited the executive session and returned to open session at 4:10 PM.

Dr. Scott Pendleton motioned **that the Board of Health enter contract with Dr. Dan Jones to serve as Health Commissioner**, effective October 28, 2024, and continue until either party gives due notice to cancel. The contract will be at a rate of \$125.00 per hour for an indeterminant number of hours, although the Board estimates an average of six hours per week. Kent Murray seconded the motion, and the motion carried with 4 in favor and 0 against.

With no further discussion or business brought before the board, motion to adjourn at 4:11 PM moved by Dr. Scott Pendleton and seconded by Melissa Powers. The motion carried with 4 in favor and 0 against.

Respectfully submitted,


 Jayn Devney, President

Date: 11-21-2024

Dr. Scott Pendleton DVM, President Pro Tempore

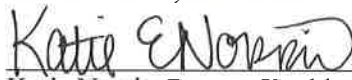
Date: _____

Chairperson Pro Tempore

Date: _____

Dr. Dan Jones, Health Commissioner

Date: _____


 Katie Norris, Deputy Health Commissioner

Date: 11/21/2024