



Harrison County General Health District
538 North Main Street – Suite G
Cadiz, OH 43907-1282
Phone: (740) 942-2616 – Fax: (740) 942-9331
HealthDepartment@harrisoncountyoio.org

**Harrison County General Health District
Board of Health Meeting Minutes
February 22, 2024**

The regularly scheduled Board of Health meeting set for February 15, 2024, was rescheduled to February 22, 2024, due to scheduling conflicts creating a lack of quorum.

Meeting Location: Harrison County Health Department – Government Center Coal Room

Call to Order: Jayn Devney called the meeting to order at 1:00 PM.

Board Members Present:

Jayn Devney
Dr. Scott Pendleton, DVM
Ms. Melissa Powers
Mr. Kent Murray

Absent:

Staff and Other Members Present:

Megan Smolenak, Health Commissioner
Katie Norris, Deputy Health Commissioner
Erika Battistel, Environmental Director
Teresa Koniski RN, Director of Nursing
John Carr, PHEP Coordinator
Samantha Farmery, Fiscal Officer in Training

Absent:

Bonnie Snider, Fiscal Officer

Off-Site Members Present:

Dr. Dan Jones, via call-in

Adoption of Consent Agenda/Minutes of Previous Meeting:

Jayn Devney asked for a motion to approve the February 22, 2024, BOH meeting consent agenda including the minutes of the January 25, 2024, Harrison County Board of Health meeting and the monthly activity report. Motion to approve moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 4 in favor and 0 against.

Financial Reports:

The Program Cash Balance Report and Auditor’s Financial Report for month ending January 31, 2024, were presented to Board of Health members for discussion and viewing as follows:

1. January 2024 Revenue received totaled: \$69,354.07
 - a. January 2023 Revenue received totaled: \$26,189.50
2. January 2024 Expenses paid totaled: \$79,432.51
 - a. January 2023 Expenses paid totaled: \$79,235.16



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3. January 31, 2024, ending balance: \$1,822,302.10

a. January 31, 2023, ending balance: \$1,567,139.15

Program	Carryover Balance	2024 Current Revenue		2023 Revenue		2024 Current Expenses		2023 Expenses		2024 Current Balance	2023 Current Balance
		MTD	YTD	January	2023 YTD	MTD	YTD	January	2023 YTD		
E001-E01 District Health	\$1,705,057.50	\$13,040.87	\$13,040.87	\$4,040.47	\$4,040.47	\$40,170.92	\$40,170.92	\$55,275.82	\$55,275.82	\$1,677,927.45	\$1,338,434.32
E001-E05 District Health-Property Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-	-	\$0.00	\$0.00
E001-E02 Private Water	\$9,384.88	\$1,677.00	\$1,677.00	\$1,494.00	\$1,494.00	\$1,912.34	\$1,912.34	\$2,399.90	\$2,399.90	\$9,149.54	\$7,947.47
E001-E03 Food Service	\$5,570.05	\$0.00	\$0.00	\$376.20	\$376.20	\$213.85	\$213.85	\$1,975.45	\$1,975.45	\$5,356.20	\$5,063.09
E001-E04 Pools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.23
E001-E06 Camps	\$0.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.86	\$11.28
E001-E07 Tatloo	\$0.00	\$55.00	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00	\$55.00
E001-E11 Septics	\$7,901.47	\$8,522.00	\$8,522.00	\$6,948.00	\$6,948.00	\$1,613.11	\$1,613.11	\$1,083.05	\$1,083.05	\$14,810.36	\$10,219.56
E001-E12 RHWP Grant	\$22,745.85	\$0.00	\$0.00	\$0.00	\$0.00	\$900.59	\$900.59	\$181.40	\$181.40	\$21,845.26	\$28,021.02
E001-E14 PHEP Grant	\$46,701.13	\$850.00	\$850.00	\$3,900.00	\$3,900.00	\$4,108.79	\$4,108.79	\$4,016.47	\$4,016.47	\$43,242.34	\$26,821.65
E001-E17 WPCLF Program	\$5,453.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,453.45	\$5,453.45
E001-E18 WIC Grant	\$5,541.63	\$2,560.62	\$2,560.62	\$9,430.83	\$9,430.83	\$8,036.99	\$8,036.99	\$7,156.36	\$7,156.36	\$65.26	\$8,441.25
E001-E22 Cribs for Kids - MCH	\$24,418.01	\$0.00	\$0.00	\$0.00	\$0.00	\$178.98	\$178.98	\$0.00	\$0.00	\$24,239.03	\$17,007.49
E001-E24 Veggie U Program - MCH	\$2,483.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,483.04	\$2,483.04
E001-E26 CO20 Covid Response Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300.00
E001-E27 CT20 Contact Tracing Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,700.00
E001-E28 Stigma Reduction Initiative	\$44,934.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,934.98	\$51,864.80
E001-E31 Enhanced Operations	-\$3,699.59	\$3,699.59	\$3,699.59	\$0.00	\$0.00	\$2,444.32	\$2,444.32	\$3,316.49	\$3,316.49	-\$2,444.32	-\$3,316.49
E001-E33 VE21 Vaccine Equity & Support	\$12,378.75	\$0.00	\$0.00	\$0.00	\$0.00	\$4,223.54	\$4,223.54	\$387.21	\$387.21	\$8,155.21	\$30,304.60
E001-E34 Transfer In	\$1,733.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,733.76	\$5,707.40
E001-E35 CN22 Covid19 Vaccination Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,443.01	\$3,443.01	\$0.00	-\$3,443.01
E001-E36 WF22 Public Health Workforce Grant	-\$58,225.23	\$35,799.00	\$35,799.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$22,426.23	\$0.00
E001-E37 WF23 Public Health Workforce	\$0.00	\$3,349.99	\$3,349.99	-	-	\$15,629.08	\$15,629.08	-	-	-\$12,279.09	-
Grand Total	\$1,832,380.54	\$69,354.07	\$69,354.07	\$26,189.50	\$26,189.50	\$79,432.51	\$79,432.51	\$79,235.16	\$79,235.16	\$1,822,302.10	\$1,567,139.15

Motion to approve the **January 2024 Program Cash Balance Report** and that the report be filed for audit moved by Dr. Scott Pendleton and seconded by Melissa Powers. The motion carried with 4 in favor and 0 against.

A voucher report for period 01/26/2024 – 02/22/2024 was presented to Board members for viewing and approval in the total amount of \$14,676.00 as follows: Supplies: \$4,155.55; Utilities: \$1,190.63; Contract Services: \$3,772.01; Mileage/Expenses: \$1,856.81; Advertising & Printing: \$460.80; State Fees: \$272.00; Contingencies: \$2,818.20; and Dues/Fees: \$150.00.

Dr. Pendleton asked how many t-shirts were purchased from Printeesweet. Teresa answered that 225 shirts were ordered for the Mental Health Awareness month walks in Belmont, Harrison, and Monroe counties. Jayn asked what services the department is purchasing from Noble County Public Health. Megan explained HCGHD utilizes contracted Epidemiology services from the Regional Epidemiologist out of Noble County.

Motion to approve the **01/26/2024 – 02/22/2024 voucher report** moved by Kent Murray and seconded by Dr. Scott Pendleton. The motion carried with 4 in favor and 0 against.

Samantha presented the 2024 Permanent Budget worksheet broken down by programs and departments followed by the 2024 Permanent Budget Resolution 2024-149.

Motion to approve **2024 Permanent Budget Resolution 2024-149** in the amount of \$3,437,275.59 moved by Dr. Scott Pendleton and seconded by Melissa Powers. The motion carried with 4 in favor and 0 against.



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Samantha presented **Expense Allocation Adjustments** in the amount of \$100,195.74.

County Expenditure Report

Board of Health Meeting Date: February 22, 2024

<u>General Health Account</u>		<u>Allocation</u>	<u>Adjustments</u>	<u>Approved</u>
E000-E01	Salaries	\$735,297.08	\$16,170.75	\$751,467.83
E000-E02	Supplies	\$51,832.46	\$19,771.08	\$71,603.54
E000-E03	Equipment	\$31,350.00	-\$8,350.00	\$23,000.00
E000-E05	Utilities	\$26,564.00	\$15,800.00	\$42,364.00
E000-E06	Contract Services	\$202,350.00	-\$30,950.00	\$171,400.00
E000-E07	Mileage/Expense	\$30,897.34	\$7,417.63	\$38,314.97
E000-E09	Advertising/Printing	\$7,890.00	\$13,610.00	\$21,500.00
E000-E10	PERS	\$114,582.24	-\$9,376.75	\$105,205.49
E000-E11	Workers Compensation	\$7,233.76	\$7,527.86	\$14,761.62
E000-E12	Medicare	\$12,931.43	-\$2,035.14	\$10,896.29
E000-E13	State Fees	\$23,576.00	\$5,834.00	\$29,410.00
E000-E14	Contingencies	\$15,000.00	\$35,000.00	\$50,000.00
E000-E15	Health Insurance	\$134,526.91	\$2,115.31	\$136,642.22
E000-E16	Life Insurance	\$750.00	\$0.00	\$750.00
E000-E17	Insurance/License	\$5,086.00	\$3,000.00	\$8,086.00
E000-E34	Accreditation Fees	\$6,000.00	\$0.00	\$6,000.00
E000-E37	Eye Insurance	\$1,500.00	\$0.00	\$1,500.00
E000-E40	Dues/Fees	\$5,035.00	\$4,661.00	\$9,696.00
	Settlement Sheet			
E000-E23	Deductions	\$0.00	\$20,000.00	\$20,000.00
Grand Totals		\$1,412,402.22	\$100,195.74	\$1,512,597.96

IHAC Expense Summary (Program, Dept.) Adjustment Report

<u>E01 District Health</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$342,430.76	\$7,569.24	\$350,000.00
E000-E02	Supplies	\$22,660.00	\$12,340.00	\$35,000.00
E000-E03	Equipment	\$25,750.00	-\$5,750.00	\$20,000.00
E000-E05	Utilities	\$10,300.00	\$14,700.00	\$25,000.00
E000-E06	Contract Services	\$92,700.00	-\$32,700.00	\$60,000.00
E000-E07	Mileage/Expense	\$6,180.00	\$5,820.00	\$12,000.00
E000-E09	Advertising/Printing	\$4,590.00	\$10,410.00	\$15,000.00



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E000-E10	PERS	\$61,800.00	-\$12,800.00	\$49,000.00
E000-E11	Workers Compensation	\$2,800.00	\$700.00	\$3,500.00
E000-E12	Medicare	\$7,210.00	-\$2,135.00	\$5,075.00
E000-E13	State Fees	\$15,965.00	\$4,035.00	\$20,000.00
E000-E14	Contingencies	\$15,000.00	\$35,000.00	\$50,000.00
E000-E15	Health Insurance	\$112,000.00	-\$2,000.00	\$110,000.00
E000-E16	Life Insurance	\$750.00	\$0.00	\$750.00
E000-E17	Insurance/License	\$5,000.00	\$3,000.00	\$8,000.00
E000-E34	Accreditation Fees	\$6,000.00	\$0.00	\$6,000.00
E000-E37	Eye Insurance	\$1,500.00	\$0.00	\$1,500.00
E000-E40	Dues/Fees	\$4,635.00	\$3,365.00	\$8,000.00
E000-E23	Settlement Sheet Deductions	\$0.00	\$20,000.00	\$20,000.00
Grand Totals		\$737,270.76	\$61,554.24	\$798,825.00

<u>E02 Private Water</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$7,100.00	\$2,900.00	\$10,000.00
E000-E02	Supplies	\$100.00	\$150.00	\$250.00
E000-E06	Contract Services	\$1,650.00	\$250.00	\$1,900.00
E000-E07	Mileage/Expense	\$700.00	\$300.00	\$1,000.00
E000-E10	PERS	\$994.00	\$406.00	\$1,400.00
E000-E11	Workers Compensation	\$75.00	\$173.58	\$248.58
E000-E12	Medicare	\$103.00	\$42.00	\$145.00
E000-E13	State Fees	\$2,060.00	\$840.00	\$2,900.00
E000-E15	Health Insurance	\$1,800.00	\$1,200.00	\$3,000.00
Grand Totals		\$14,582.00	\$6,261.58	\$20,843.58

<u>E03 Food Service</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$21,000.00	\$0.00	\$21,000.00
E000-E02	Supplies	\$150.00	-\$25.00	\$125.00
E000-E07	Mileage/Expense	\$1,442.00	\$558.00	\$2,000.00
E000-E10	PERS	\$2,940.00	\$0.00	\$2,940.00
E000-E11	Workers Compensation	\$250.00	\$95.88	\$345.88
E000-E12	Medicare	\$305.00	-\$0.50	\$304.50
E000-E13	State Fees	\$2,575.00	\$25.00	\$2,600.00
E000-E15	Health Insurance	\$3,001.00	\$0.00	\$3,001.00



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	Grand Totals	\$31,663.00	\$653.38	\$32,316.38
				New
<u>E04 Pools</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E07	Mileage/Expense	\$420.00	\$0.00	\$420.00
E000-E13	State Fees	\$160.00	\$0.00	\$160.00
	Grand Totals	\$580.00	\$0.00	\$580.00
				New
<u>E06 Camps</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$3,000.00	-\$192.97	\$2,807.03
E000-E07	Mileage/Expense	\$600.00	\$189.97	\$789.97
E000-E10	PERS	\$420.00	-\$27.02	\$392.98
E000-E11	Workers Compensation	\$75.00	-\$4.82	\$70.18
E000-E12	Medicare	\$44.50	-\$3.80	\$40.70
E000-E13	State Fees	\$550.00	\$0.00	\$550.00
E000-E15	Health Insurance	\$800.00	\$0.00	\$800.00
	Grand Totals	\$5,489.50	-\$38.64	\$5,450.86
				New
<u>E07 Tattoo</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E07	Mileage/Expense	\$55.00	\$0.00	\$55.00
	Grand Totals	\$55.00	\$0.00	\$55.00
				New
<u>E11 Septic</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$17,000.00	\$2,000.00	\$19,000.00
E000-E02	Supplies	\$500.00	\$0.00	\$500.00
E000-E07	Mileage/Expense	\$2,000.00	\$0.00	\$2,000.00
E000-E10	PERS	\$2,380.00	\$280.00	\$2,660.00
E000-E11	Workers Compensation	\$200.00	\$211.36	\$411.36
E000-E12	Medicare	\$247.00	\$28.50	\$275.50
E000-E13	State Fees	\$2,266.00	\$934.00	\$3,200.00
E000-E15	Health Insurance	\$5,251.71	\$0.00	\$5,251.71
	Grand Totals	\$29,844.71	\$3,453.86	\$33,298.57
				New



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<u>E12 RHWP</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$2,100.00	\$5,900.00	\$8,000.00
E000-E02	Supplies	\$3,000.00	\$0.00	\$3,000.00
E000-E07	Mileage/Expense	\$200.00	\$0.00	\$200.00
E000-E09	Advertising/Printing	\$600.00	\$400.00	\$1,000.00
E000-E10	PERS	\$295.00	\$825.00	\$1,120.00
E000-E11	Workers Compensation	\$100.00	\$100.00	\$200.00
E000-E12	Medicare	\$31.45	\$84.55	\$116.00
E000-E15	Health Insurance	\$1,000.00	\$2,000.00	\$3,000.00
E000-E40	Dues & Fees	\$200.00	\$0.00	\$200.00
Grand Totals		\$7,526.45	\$9,309.55	\$16,836.00

<u>E14 PHEP Grant</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>	New
E000-E01	Salaries	\$44,657.60	\$2,000.00	\$46,657.60	
E000-E02	Supplies	\$3,000.00	\$1,100.00	\$4,100.00	
E000-E03	Equipment	\$3,100.00	-\$1,100.00	\$2,000.00	
E000-E05	Utilities	\$400.00	\$100.00	\$500.00	
E000-E06	Contract Services	\$8,000.00	\$1,000.00	\$9,000.00	
E000-E07	Mileage/Expense	\$2,500.00	\$0.00	\$2,500.00	
E000-E10	PERS	\$6,252.06	\$280.00	\$6,532.06	
E000-E11	Workers Compensation	\$450.00	\$666.44	\$1,116.44	
E000-E12	Medicare	\$647.54	\$29.00	\$676.54	
E000-E17	Insurance/License	\$86.00	\$0.00	\$86.00	
Grand Totals		\$69,093.20	\$4,075.44	\$73,168.64	

<u>E17 WPCLF</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>	New
E000-E06	Contract Services	\$100,000.00	\$0.00	\$100,000.00	
Grand Totals		\$100,000.00	\$0.00	\$100,000.00	

<u>E19 WIC</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>	New
E000-E01	Salaries	\$68,315.00	\$5,185.00	\$73,500.00	
E000-E02	Supplies	\$5,000.00	\$0.00	\$5,000.00	
E000-E05	Utilities	\$15,000.00	\$1,000.00	\$16,000.00	
E000-E07	Mileage/Expense	\$3,000.00	-\$1,000.00	\$2,000.00	
E000-E09	Advertising/Printing	\$500.00	\$1,000.00	\$1,500.00	



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E000-E10	PERS	\$9,763.00	\$527.00	\$10,290.00
E000-E11	Workers Compensation	\$650.00	\$1,173.80	\$1,823.80
E000-E12	Medicare	\$1,012.00	\$53.75	\$1,065.75
E000-E40	Dues/Fees	\$200.00	\$0.00	\$200.00
Grand Totals		\$103,440.00	\$7,939.55	\$111,379.55
				New
<u>E22 Cribs for Kids</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E02	Supplies	\$3,100.00	\$0.00	\$3,100.00
E000-E07	Mileage/Expense	\$300.00	\$0.00	\$300.00
Grand Totals		\$3,400.00	\$0.00	\$3,400.00
				New
<u>E24 Veggie U</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E02	Supplies	\$800.00	\$883.04	\$1,683.04
E000-E07	Mileage/Expense	\$300.00	\$500.00	\$800.00
Grand Totals		\$1,100.00	\$1,383.04	\$2,483.04
				New
<u>E28 Stigma Reduction Initiative</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$10,000.00	\$0.00	\$10,000.00
E000-E02	Supplies	\$7,000.00	\$3,000.00	\$10,000.00
E000-E07	Mileage/Expenses	\$1,000.00	\$0.00	\$1,000.00
E000-E09	Advertising/Printing	\$1,000.00	\$1,000.00	\$2,000.00
E000-E10	PERS	\$1,400.00	\$0.00	\$1,400.00
E000-E12	Medicare	\$145.00	\$0.00	\$145.00
E000-E15	Health Insurance	\$5,500.00	\$0.00	\$5,500.00
Grand Totals		\$26,045.00	\$4,000.00	\$30,045.00
				New
<u>E31 Enhanced Operations(E022) & (E023)</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$26,663.00	-\$6,663.00	\$20,000.00
E000-E02	Supplies	\$1,028.46	\$971.54	\$2,000.00
E000-E05	Utilities	\$864.00	\$0.00	\$864.00
E000-E06	Contract Services	\$0.00	\$500.00	\$500.00
E000-E07	Mileage/Expense	\$100.34	\$899.66	\$1,000.00
E000-E09	Advertising/Printing	\$1,200.00	\$800.00	\$2,000.00
E000-E10	PERS	\$3,733.00	-\$933.00	\$2,800.00



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E000-E11	Workers Compensation	\$200.00	\$494.05	\$694.05
E000-E12	Medicare	\$387.00	-\$97.00	\$290.00
E000-E15	Health Insurance	\$4,174.20	\$328.16	\$4,502.36
	Grand Totals	\$38,350.00	-\$3,699.59	\$34,650.41
				New
<u>E33 Vaccine Equity</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$4,650.48	\$1,149.52	\$5,800.00
E000-E02	Supplies	\$2,500.00	\$345.50	\$2,845.50
E000-E03	Equipment	\$2,500.00	-\$1,500.00	\$1,000.00
E000-E07	Mileage/Expense	\$250.00	\$0.00	\$250.00
E000-E10	PERS	\$651.07	\$160.93	\$812.00
E000-E12	Medicare	\$67.43	\$16.67	\$84.10
E000-E15	Health Insurance	\$1,000.00	\$587.15	\$1,587.15
	Grand Totals	\$11,618.98	\$759.77	\$12,378.75
				New
<u>E34 Transfers In</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E11	Workers Compensation	\$1,733.76	\$0.00	\$1,733.76
	Grand Totals	\$1,733.76	\$0.00	\$1,733.76
				New
<u>E37 WF23 Public Health Workforce Grant</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$188,380.24	-\$3,677.04	\$184,703.20
E000-E02	Supplies	\$2,994.00	\$1,006.00	\$4,000.00
E000-E07	Mileage/Expense	\$11,850.00	\$150.00	\$12,000.00
E000-E10	PERS	\$23,954.11	\$1,904.34	\$25,858.45
E000-E11	Workers Compensation	\$700.00	\$3,917.57	\$4,617.57
E000-E12	Medicare	\$2,731.51	-\$53.31	\$2,678.20
E000-E40	Dues/Fees	\$0.00	\$1,296.00	\$1,296.00
	Grand Totals	\$230,609.86	\$4,543.56	\$235,153.42
<u>01/01/2024 Temporary Expense Allocation Total</u>				\$1,412,402.22
<u>02.22.2024 Expense Allocation Adjustment Total</u>				\$100,195.74
<u>Grand Total Approved 02.22.2024</u>				\$1,512,597.96

Motion to accept the **Expense Allocation Adjustments** in the amount of \$100,195.74 moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 4 in favor and 0 against.

Samantha presented **Revenue Allocation Adjustments** in the amount of \$13,389.78.

Fund	Temporary 1/1/2024 Budget	Adjustment	2024 Permanent Revenue Budget
E001-E01 District Health	\$ 99,288.00	\$ (13,493.00)	\$ 85,795.00
E001-E05 District Health General Property Tax	\$ 856,200.00	\$ 13,493.00	\$ 869,693.00
E001-E02 Private Water	\$ 15,749.00	\$ -	\$ 15,749.00
E001-E03 Food Service	\$ 32,127.00	\$ -	\$ 32,127.00
E001-E04 Pools	\$ 580.00	\$ -	\$ 580.00
E001-E06 Camps	\$ 5,450.00	\$ -	\$ 5,450.00
E001-E07 Tattoo	\$ 55.00	\$ -	\$ 55.00
E001-E11 Septics	\$ 30,676.00	\$ 1,121.00	\$ 31,797.00
E001-E12 RHWP Program	\$ 50.00	\$ -	\$ 50.00
E001-E14 PHEP Grant	\$ 65,000.00	\$ -	\$ 65,000.00
E001-E17 Water Pollution Control Loan, WPCLF	\$ 100,500.00	\$ (50,500.00)	\$ 50,000.00
E001-E19 WIC Program	\$ 110,004.00	\$ -	\$ 110,004.00
E001-E22 Cribs for Kids	\$ 4,100.00	\$ -	\$ 4,100.00
E001-E31 Enhanced Operations	\$ 38,350.00	\$ -	\$ 38,350.00
E001-E36 WF22 Public Health Workforce Grant	\$ -	\$ 58,225.23	\$ 58,225.23
E001-E37 WF23 Public Health Workforce Grant	\$ 230,609.87	\$ 4,543.55	\$ 235,153.42
Total	\$ 1,588,738.87	\$ 13,389.78	\$ 1,602,128.65

Motion to accept the **Revenue Allocation Adjustments** in the amount of \$13,389.78 moved by Dr. Scott Pendleton and seconded by Melissa Powers. The motion carried with 4 in favor and 0 against.

Samantha updated the Board that the department received \$681.57 on 02/07/2024 based on spending that occurred in Huntington National Bank's commercial card consortium in Fiscal Year 2023.

Old Business:

- Yoga & Cardio Fitness Contracts: Megan presented finalized Yoga and Aerobics contracts to the Board of Health.

Jayn asked if the Health Department was going to take care of marketing and advertising for the programs. Megan replied yes, and Jayn asked for the information to be sent to the Board of Health members as well.



Motion to accept the **Yoga & Cardio Fitness Contracts** with Anisa Rocchi and Amber Basich moved by Dr. Scott Pendleton and seconded by Melissa Powers. The motion carried with 4 in favor and 0 against.

- Nuisance Abatement Authority: Megan stated that she reached out to the Prosecutor regarding the nuisance abatement authority. Megan advised that the Prosecutor was not worried about a resolution at this time but did ask to see Perry County’s resolution so she could review it in depth. Megan stated she had not heard back from the Prosecutor. Jayn advised that the department could investigate contracting other legal counsel services if desired.

New Business:

- Resolution 2024-150: WPCLF Agreement

Motion to approve **Resolution 2024-150** moved by Melissa Powers and seconded by Kent Murray. The motion carried with 4 in favor and 0 against.

- Resolution 2024-151: Michael Thompson (Soil Scientist)

Motion to approve **Resolution 2024-151** moved by Kent Murray and seconded by Dr. Scott Pendleton. The motion carried with 4 in favor and 0 against.

- Resolution 2024-152: Michael Thompson (Designer)

Motion to approve **Resolution 2024-152** moved by Dr. Scott Pendleton and seconded by Melissa Powers. The motion carried with 4 in favor and 0 against.

- Computer 505 Request: John presented a request for Computer 505 to be destroyed. After brief discussion, the Board of Health unanimously authorized the destruction of Computer 505.
- Bridges to Wellness MOU & Contract: Megan presented the Bridges to Wellness MOU and Contract. After discussion, the Board of Health advised Megan to follow up with her contact at Bridges to Wellness for clarification and additional information, reporting back to the Board in March.
- Policy Reviews: Megan presented both reworked and new policies to the Board of Health.

- Compensation Policy

Motion to approve the **Compensation Policy 2019-06-001 as amended before the Board of Health** moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 4 in favor and 0 against.

- Health and Life Insurance Policy

Motion to approve the **Health and Life Insurance Policy 2019-06-004 as amended before the Board of Health** moved by Dr. Scott Pendleton and seconded by Kent Murray. The motion carried with 4 in favor and 0 against.



HARRISON COUNTY Public Health

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- Workers' Compensation & Reimbursement Policies: After discussion, Megan stated she will return to the Policy Review Committee and bring re-worked policies back to the Board next month.

With no further discussion or business brought before the board, motion to adjourn at 2:19 PM moved by Melissa Powers and seconded by Kent Murray. The motion carried with 4 in favor and 0 against.

Respectfully submitted,

Date: 03-21-2024


Jayn Devney, President

Date: 3/21/2024


Dr. Scott Pendleton DVM, President Pro Tempore

Date: _____

Chairperson Pro Tempore

Date: 3/21/2024


Mrs. Megan Smolenak, Health Commissioner

Date: 03/21/2024


Mrs. Katie Norris, Deputy Health Commissioner