



HARRISON COUNTY GENERAL HEALTH DISTRICT

Minutes of the Board of Health

Held December 16th, 2021

Due to the COVID-19 Pandemic the meeting of the Board of Health was conducted through Zoom Video Communications.

Call to Order: President Adele Mason called the meeting to order at 1:08 PM.

Board Members Present:

Mrs. Adele Mason
Dr. Dan Jones
Ms. Melissa Powers

Absent:

Mrs. Kate Sedgmer
Mr. Kent Murray

Staff Members and Other Members Present:

Dr. Scott Pendleton, Health Commissioner
Garen Rhome, Administrator
Leann Cline, Accreditation Coordinator
Teresa Koniski, RN
Erika Battistel, Environmental Director
Bonnie Snider, Fiscal Officer
Katie Norris, Fiscal Officer in Training

Approval of Minutes:

The previous minutes from November 18, 2021 were motioned for approval by Dr. Dan Jones. Melissa Powers seconded the motion: all voted yes; motion carried. Ayes: All Nays: None

Vital Statistics and Public Nursing Report:

The Vital Statistics and the Nursing Reports for November were submitted for Board review. (see attached report).

Adele verified the WIC move was complete and asked if proper signage is posted at the new location. Garen stated the move is complete and the new location has vinyl decals on the windows and a sandwich board sign outside. The final step is to acquire modern phones for the new location. Dr. Pendleton and Heritage Veterinary Care will donate phones for WIC to use instead of potentially buying new phones.

With no questions, Melissa Powers motioned to accept the Vital Statistic Report and the Nursing Report portion of the consent agenda as submitted, seconded by Dr. Dan Jones, all voted yes; motion carried. Ayes: All Nays: None



HARRISON COUNTY

Public Health

Harrison County General Health District
 538 North Main Street – Suite G
 Cadiz, OH 43907-1282
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 HealthDepartment@harrisoncountyohio.org

Financial Report:

The Cash Balance Report and the Auditor’s Financial Report for month ending November 30, 2021 were presented to the Board of Health members for discussion and viewing as follows:

1. Revenue received totaled \$102,959.83
2. Expenses paid totaled: \$110,048.87
3. November 30, 2021 ending balance: \$1,618,701.37

CASH BALANCE REPORT

Report Period: November 2021

Program	Carryover Balance	Revenue		Expenses		Balance
		M-T-D	Y-T-D	M-T-D	Y-T-D	
E001-E01 District Health	\$978,409.17	\$12,035.87	\$79,391.35	\$53,807.72	\$478,898.23	\$1,365,081.76
E001-E05 District Health-Property Tax	\$0.00	\$0.00	\$786,179.47	\$0.00	\$0.00	
E001-E02 Private Water	\$10,393.66	\$2,113.00	\$12,579.00	\$481.43	\$12,965.79	\$10,006.87
E001-E03 Food Service	\$10,656.84	\$0.00	\$35,361.02	\$2,693.30	\$25,461.83	\$20,556.03
E001-E04 Pools	\$0.00	\$0.00	\$580.00	\$0.00	\$0.00	\$580.00
E001-E06 Camps	\$630.83	\$0.00	\$5,806.25	\$97.76	\$5,703.08	\$734.00
E001-E07 Tattoo	\$0.00	\$0.00	\$210.00	<u>-\$210.00</u>	\$0.00	\$210.00
E001-E11 Septics	\$4,675.90	\$1,547.00	\$31,819.85	\$3,891.33	\$35,524.13	\$971.62
E001-E12 RHWP Grant	\$3,227.31	\$4,333.34	\$33,904.48	\$523.81	\$12,548.90	\$24,582.89
E001-E14 PHEP Grant	\$16,320.58	\$17,102.00	\$71,104.28	\$5,644.16	\$55,038.36	\$32,386.50
E001-E17 WPCLF Program	\$2,311.00	\$4,250.00	\$20,965.00	\$0.00	\$15,092.50	\$8,183.50
E001-E18 WIC Grant	\$8,274.71	\$10,742.05	\$81,364.56	\$8,669.01	\$86,744.06	\$2,895.21
E001-E22 Cribs for Kids - MCH	\$7,971.88	\$0.00	\$0.00	\$0.00	\$148.72	\$7,823.16
E001-E24 Veggie U Program - MCH	\$3,034.09	\$0.00	\$0.00	\$0.00	\$89.72	\$2,944.37
E001-E26 CO20 Covid Response Grant	\$7.66	\$0.00	\$8,612.56	\$0.00	\$3,320.22	\$5,300.00
E001-E27 CT20 Contact Tracing Grant	\$1,297.52	\$0.00	\$90,428.95	\$0.00	\$61,026.47	\$30,700.00
E001-E28 Stigma Reduction Initiative	\$15,000.00	\$0.00	\$30,000.00	\$0.00	\$15,000.00	\$30,000.00
E001-E29 CO21 Covid Response Grant	\$173,792.23	\$47,500.00	\$155,000.00	\$32,795.37	\$309,350.88	\$19,441.35
E001-E30 Vaccine Needs Assessment	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
E001-E31 Enhanced Operations	\$0.00	\$3,336.57	\$24,037.74	\$1,654.98	\$25,692.72	-\$1,654.98
E001-E32 CT21 Contact Tracing	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00
E001-E33 VE21 Vaccine Equity & Support	\$0.00	\$0.00	\$50,000.00	\$0.00	\$2,798.02	\$0.00
E001-E34 Transfer In	\$0.00	\$0.00	\$10,757.11	\$0.00	\$0.00	\$10,757.11
Grand Total	\$1,236,003.38	\$102,959.83	\$1,578,101.62	\$110,048.87	\$1,196,403.63	\$1,618,701.37
		R	R	R	R	R

Note: Tattoo: Check #099251 amount of \$210.00 voided due to error. No state license fees on transmittal.

With no questions, Dr. Dan Jones motioned to accept the financial report as presented and that the report be filed for audit, Melissa Powers seconded the motion, all voted yes, motion carried. Ayes: All Nays: None

The voucher report for period 11/19/2021 – 12/16/2021 was presented to board members for viewing and approval in the total amount of \$34,667.31 as follows: Supplies: \$5,473.74; Utilities: \$3,232.89; Contract Services: \$19,295.40; Mileage/Expenses: \$3,548.02; State Fees: \$69.50; Contingencies: \$2,952.76 and Dues/Fees \$95.00.

With no further questions, vouchers presented were approved upon a motion by Melissa Powers, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None



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Bonnie presented December 2021 Purchase Orders to the Board of Health for viewing and approval in the amount of \$778.84 as follows:

PO Number	Code	Description	Amount	PO Type
21-343	E000-E14	Contingencies - Harrison County EMA	\$66.06	Then & Now
21-344	E000-E14	Contingencies	\$600.00	Blanket
21-345	E000-E02	Supplies - ASD Healthcare	\$112.78	Regular

Melissa Powers motioned to approve purchase orders as presented, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

Bonnie presented the IHAC Revenue Summary (Prog, Dept) Report on revenue received through December 16, 2021 in the total amount of \$1,631,533.86. Bonnie also presented the IHAC Expense Summary (P,D) report asking for board approval to adjust the revenue and expense (increase/decrease) line items as needed. A notice of the adjustments will be sent up to the County Auditor and the County Commissioners.

Harrison County Health IHAC Revenue Summary (Prog, Dept)				December 16, 2021 10:54:52 AM
Report Period: 12/01/2021 to 12/31/2021	Budget	December	Year To Date	Percent Received
01 District Health				
19 V.S. Annual Filing Fee	\$100.00	\$0.00	\$189.00	135.00%
20 Auditor/Treasurer Fees	-\$14,500.00	\$0.00	-\$16,502.36	0.00%
21 Del. Real Estate Tax & Coll. Fees	-\$650.00	\$0.00	-\$543.33	0.00%
22 \$1.00 VS Redistribution Fee	\$1,600.00	\$0.00	\$1,395.44	89.67%
23 Hearing Screening/Tests	\$780.00	\$0.00	\$740.00	94.87%
32 Uninsured Patient Payments	\$150.00	\$0.00	\$0.00	0.00%
45 Covid 19 Vacc. Reimb. (Corona Act)	\$0.00	\$0.00	\$23,056.97	0.00%
50 Township/Villages	\$21,000.00	\$0.00	\$21,000.00	100.00%
51 Levies/Property Tax	\$720,326.90	\$0.00	\$779,972.98	108.28%
52 Mfg. Home Tax	\$2,900.00	\$0.00	\$2,251.20	77.63%
53 Personal Property Tax	\$12,200.00	\$0.00	\$10,738.73	88.02%
54 Subsidies	\$2,953.09	\$0.00	\$2,953.09	100.00%
58 TB Contract	\$8,400.00	\$0.00	\$0.00	0.00%
60 Flu Vaccine Self Pay	\$475.00	\$0.00	\$2,090.55	440.12%
61 Medicaid Reimbursement	\$6,700.00	\$0.00	\$701.53	10.47%
62 Medicare Reimbursement	\$1,525.00	\$416.52	\$2,678.33	175.63%
63 Immunizations	\$3,100.00	\$0.00	\$2,020.42	65.17%
64 BCMH	\$17,250.00	\$0.00	\$4,910.00	28.46%
65 Birth Certificates	\$8,700.00	\$157.50	\$5,661.50	64.30%
66 Death Certificates	\$10,000.00	\$297.50	\$12,679.50	126.80%
67 Burial Permits	\$60.00	\$1.00	\$64.50	107.50%
68 Paternity Affidavits	\$20.00	\$0.00	\$0.00	0.00%
80 Donations	\$75.00	\$0.00	\$0.00	0.00%
81 State Fee	\$8,700.00	\$259.00	\$9,866.00	113.40%
83 Other Income	\$1,150.00	\$396.89	\$755.86	69.21%
84 Paternity Testing	\$200.00	\$0.00	\$25.00	12.50%
82 Private Insurance	\$300.00	\$0.00	\$353.34	44.17%
99 BOR Settlement	-\$180.00	\$0.00	\$0.00	0.00%
	\$811,674.99	\$1,328.41	\$867,099.23	106.83%
02 Private Water				
59 ODNR/LHD Retained	\$75.00	\$0.00	\$42.00	56.00%
71 Hauler Fees	\$1,080.00	\$0.00	\$0.00	0.00%
72 Septic/Water Evaluation	\$0.00	\$0.00	\$1,000.00	0.00%
73 Water Sample Fees	\$1,600.00	\$100.00	\$2,950.00	184.38%
81 State Fee	\$1,800.00	\$0.00	\$1,932.00	107.33%
83 Program Share	\$7,200.00	\$0.00	\$6,955.00	96.60%
92 Registration Fees	\$1,150.00	\$0.00	\$0.00	0.00%
	\$12,905.00	\$300.00	\$12,879.00	99.80%
03 Food Service				
20 Fees	\$1,300.00	\$0.00	\$54.00	4.15%
81 State Fee	\$2,500.00	\$0.00	\$2,708.00	108.32%
82 Program Share	\$34,000.00	\$0.00	\$32,599.02	95.88%
	\$37,800.00	\$0.00	\$33,361.02	93.55%
04 Pools				
81 State Fee	\$160.00	\$0.00	\$160.00	100.00%
82 Program Share	\$420.00	\$0.00	\$420.00	100.00%
	\$580.00	\$0.00	\$580.00	100.00%
06 Camps				
81 State Fee	\$660.00	\$0.00	\$660.00	100.00%
82 Program Share	\$5,500.00	\$0.00	\$5,146.25	93.57%
	\$6,160.00	\$0.00	\$5,806.25	94.26%

*Inter-415-
\$55,424.24*

*decrease
\$20.00*

*decrease
\$2,438.98*

*decrease
\$353.75*



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Report Period: 12/01/2021 to 12/31/2021	Budget	December	Year To Date	Percent Received
07 Tattoo				
79 Tattoo District	\$210.00	\$0.00	\$210.00	100.00%
	\$210.00	\$0.00	\$210.00	100.00%
11 Septics				
69 septic installers	\$0.00	\$0.00	\$225.00	0.00%
70 Fees	\$175.00	\$0.00	\$0.00	0.00%
71 Hauler Fees	\$0.00	\$0.00	\$2,725.00	0.00%
72 Septic/Water Evaluation	\$4,725.00	\$0.00	\$5,330.00	112.80%
81 State Fee	\$2,110.00	\$0.00	\$2,737.10	129.72%
82 Program Share	\$18,750.00	\$0.00	\$14,727.75	78.55%
97 Registration Fees	\$10,900.00	\$0.00	\$6,075.00	55.73%
	\$36,660.00	\$0.00	\$31,819.85	86.80%
12 RHWP Grant				
32 Uninsured Patient Payments	\$125.00	\$0.00	\$0.00	0.00%
61 Medicaid Reimbursement	\$75.00	\$0.00	\$1,215.63	1,620.84%
80 Donations	\$175.00	\$0.00	\$45.00	25.71%
87 Private Insurance	\$325.00	\$0.00	\$527.14	162.20%
96 RHWP Grant Contract	\$25,000.00	\$0.00	\$32,116.71	128.47%
	\$25,700.00	\$0.00	\$33,904.48	131.92%
14 PHEP Grant				
85 PHEP Grant	\$65,000.00	\$0.00	\$71,104.28	109.39%
	\$65,000.00	\$0.00	\$71,104.28	109.39%
17 Water Pollution Control Loan, WPCL				
81 State Fee	\$0.00	\$0.00	\$61.10	0.00%
82 Program Share	\$0.00	\$0.00	\$1,909.50	0.00%
89 WPCLF Contract	\$75,000.00	\$7,246.45	\$26,240.85	34.99%
	\$75,000.00	\$7,246.45	\$28,211.45	37.62%
19 WIC Program				
88 WIC Program Grant Contract	\$103,000.00	\$12,702.40	\$94,066.96	91.33%
	\$103,000.00	\$12,702.40	\$94,066.96	91.33%
22 Cribs for Kids				
27 Cribs for Kids Contract	\$5,000.00	\$0.00	\$0.00	0.00%
	\$5,000.00	\$0.00	\$0.00	0.00%
26 (CO-20) Crisis Response Grant				
98 CO20 Covid Response Grant	\$8,612.56	\$0.00	\$8,612.56	100.00%
	\$8,612.56	\$0.00	\$8,612.56	100.00%
27 CT20 Contact Tracing Grant				
95 CT20 Contact Tracing Grant	\$90,428.95	\$0.00	\$90,428.95	100.00%
	\$90,428.95	\$0.00	\$90,428.95	100.00%
28 Stigma Reduction Initiative				
42 Stigma Reduction Initiative	\$30,000.00	\$30,000.00	\$60,000.00	200.00%
	\$30,000.00	\$30,000.00	\$60,000.00	200.00%
29 CO21 Covid Response Supplemental				
44 CO21 Supplemental	\$115,000.00	\$0.00	\$155,000.00	134.78%
	\$115,000.00	\$0.00	\$155,000.00	134.78%
30 Vaccine Needs Assessment				
43 Covid19 Vaccine Needs Assess. Gran	\$20,000.00	\$0.00	\$20,000.00	100.00%
	\$20,000.00	\$0.00	\$20,000.00	100.00%
31 Enhanced Operations				
33 Covid19 Enhanced Operations Grant	\$100,000.00	\$1,654.98	\$25,692.72	25.69%
	\$100,000.00	\$1,654.98	\$25,692.72	25.69%

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Report Period: 12/01/2021 to 12/31/2021	Budget	December	Year To Date	Percent Received
32 CT21 Contact Tracing Grant				
25 Covid-19 CT21 Grant	\$30,000.00	\$0.00	\$30,000.00	100.00%
	\$30,000.00	\$0.00	\$30,000.00	100.00%
33 VE-21 Vaccine Equity and Support				
18 VE-21 Grant Contract	\$50,000.00	\$0.00	\$50,000.00	100.00%
	\$50,000.00	\$0.00	\$50,000.00	100.00%
34 Transfers In				
38 Transfer In (W.C. Reimb. 2018-20)	\$10,757.11	\$0.00	\$10,757.11	100.00%
	\$10,757.11	\$0.00	\$10,757.11	100.00%
Grand Total	\$1,634,488.61	\$53,432.24	\$1,631,533.86	99.82%



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After viewing the IHAC Revenue Summary Report, Melissa Powers motioned for approval to adjust line items as needed, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

Harrison County Health IHAC Expense Summary (P, D) Report							December 16, 2021 10:57:55AM	
Report Period: 12/01/2021 to 12/31/2021	Allocation	Carry Over	Transfers	December	YTD Total	Unspent	% Spent	
01 District Health								
01 Salaries	\$295,000.00	\$0.00	\$0.00	\$21,560.32	\$250,507.71	\$41,492.29	85.93%	
02 Supplies	\$29,500.00	\$0.00	\$0.00	\$5,632.97	\$17,752.32	\$11,247.68	61.21%	
03 Equipment	\$29,757.31	\$0.00	\$0.00	\$0.00	-\$963.35	\$30,720.66	-3.24%	
05 Utilities	\$17,600.00	\$0.00	\$0.00	\$2,012.05	\$16,024.51	\$1,575.49	91.05%	
06 Contract Services	\$115,500.00	\$0.00	\$0.00	\$13,274.68	\$84,260.87	\$31,239.13	72.95%	
07 Mileage & Expense	\$14,500.00	\$0.00	\$0.00	\$1,792.61	\$4,307.62	\$7,192.38	37.46%	
09 Advertising/Printing	\$4,500.00	\$0.00	\$0.00	\$0.00	\$3,377.80	\$1,122.20	75.66%	
10 P.E.R.S.	\$50,000.00	\$0.00	\$0.00	\$2,131.95	\$31,787.75	\$16,212.25	67.58%	
11 Workers Compensation	\$2,742.63	\$0.00	\$0.00	\$0.00	\$2,742.63	\$0.00	100.00%	
12 Medicare	\$6,100.00	\$0.00	\$0.00	\$0.00	\$3,388.29	\$2,711.71	55.55%	
13 State Fees	\$19,500.00	\$0.00	\$0.00	\$57.50	\$13,219.28	\$4,280.72	78.05%	
14 Contingencies	\$11,000.00	\$0.00	\$0.00	\$2,404.06	\$10,356.41	\$643.59	94.15%	
15 Health Insurance	\$51,118.69	\$0.00	\$0.00	\$0.00	\$71,933.31	\$9,185.38	88.68%	
16 Life Insurance	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$370.00	63.00%	
17 Insurance/License	\$2,000.00	\$0.00	\$0.00	\$0.00	\$3,585.89	\$3,414.11	51.23%	
19 Accreditation Fees	\$7,000.00	\$0.00	\$0.00	\$0.00	\$5,600.00	\$1,400.00	80.00%	
37 Eye Insurance	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,250.00	-\$260.00	126.00%	
40 Dues/Fees	\$2,300.00	\$0.00	\$0.00	\$0.00	\$1,593.53	\$606.47	72.43%	
41 Promotional Items	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%	
01 District Health	\$696,518.63	\$0.00	\$0.00	\$49,466.14	\$528,564.37	\$168,154.26	75.80%	
02 Private Water								
01 Salaries	\$2,000.00	\$0.00	\$0.00	\$0.00	\$4,902.49	\$2,097.51	70.04%	
02 Supplies	\$400.00	\$0.00	\$0.00	\$0.00	\$206.13	\$193.87	51.58%	
06 Contract Services	\$1,400.00	\$0.00	\$0.00	\$275.00	\$2,660.00	-\$1,200.00	185.71%	
07 Mileage & Expense	\$900.00	\$0.00	\$0.00	\$0.00	\$102.60	\$797.40	11.40%	
10 P.E.R.S.	\$1,000.00	\$0.00	\$0.00	\$0.00	\$686.33	\$313.67	68.63%	
11 Workers Compensation	\$57.43	\$0.00	\$0.00	\$0.00	\$57.43	\$0.00	100.00%	
12 Medicare	\$150.00	\$0.00	\$0.00	\$0.00	\$71.16	\$78.84	47.44%	
13 State Fees	\$4,048.00	\$0.00	\$0.00	\$0.00	\$3,312.00	\$736.00	81.82%	
15 Health Insurance	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,302.45	\$497.55	72.36%	
02 Private Water	\$16,755.43	\$0.00	\$0.00	\$275.00	\$13,240.79	\$3,514.64	79.02%	
Report Period: 12/01/2021 to 12/31/2021								
03 Food Service								
01 Salaries	\$25,400.00	\$0.00	\$0.00	\$4,917.94	\$20,617.96	\$4,782.04	81.17%	
02 Supplies	\$1,672.58	\$0.00	\$0.00	\$0.00	\$16.49	\$1,656.09	0.98%	
07 Mileage & Expense	\$1,850.00	\$0.00	\$0.00	\$471.80	\$1,431.50	\$418.50	77.38%	
10 P.E.R.S.	\$3,900.00	\$0.00	\$0.00	\$918.23	\$2,515.53	\$1,384.47	64.50%	
11 Workers Compensation	\$222.42	\$0.00	\$0.00	\$0.00	\$222.42	\$0.00	100.00%	
12 Medicare	\$450.00	\$0.00	\$0.00	\$0.00	\$223.67	\$226.33	49.77%	
13 State Fees	\$2,900.00	\$0.00	\$0.00	\$0.00	\$2,596.60	\$303.40	89.52%	
15 Health Insurance	\$7,000.00	\$0.00	\$0.00	\$0.00	\$3,646.83	\$3,353.17	52.10%	
03 Food Service	\$43,400.00	\$0.00	\$0.00	\$5,807.97	\$31,269.80	\$12,130.20	72.05%	
04 Pools								
01 Salaries	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%	
10 P.E.R.S.	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	0.00%	
12 Medicare	\$3.63	\$0.00	\$0.00	\$0.00	\$0.00	\$3.63	0.00%	
13 State Fees	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00	0.00%	
15 Health Insurance	\$131.37	\$0.00	\$0.00	\$0.00	\$0.00	\$131.37	0.00%	
04 Pools	\$580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$580.00	0.00%	
06 Camps								
01 Salaries	\$2,628.05	\$0.00	\$0.00	\$0.00	\$3,371.82	-\$703.77	126.78%	
07 Mileage & Expense	\$800.00	\$0.00	\$0.00	\$211.12	\$777.86	\$22.14	97.23%	
10 P.E.R.S.	\$420.00	\$0.00	\$0.00	\$0.00	\$466.45	-\$46.45	113.00%	
11 Workers Compensation	\$21.95	\$0.00	\$0.00	\$0.00	\$21.95	\$0.00	100.00%	
12 Medicare	\$43.50	\$0.00	\$0.00	\$0.00	\$48.31	-\$4.81	111.06%	
13 State Fees	\$1,090.00	\$0.00	\$0.00	\$0.00	\$660.00	\$430.00	60.55%	
15 Health Insurance	\$1,787.33	\$0.00	\$0.00	\$0.00	\$607.81	\$1,179.52	34.01%	
06 Camps	\$6,790.83	\$0.00	\$0.00	\$211.12	\$5,914.20	\$876.63	87.09%	
07 Septics								
01 Salaries	\$21,716.67	\$0.00	\$0.00	\$562.35	\$19,712.40	\$1,964.21	90.80%	
02 Supplies	\$3,180.00	\$0.00	\$0.00	\$0.00	\$1,392.36	\$1,787.64	43.94%	
07 Mileage & Expense	\$2,155.90	\$0.00	\$0.00	\$0.00	\$7,155.30	\$0.00	99.97%	
10 P.E.R.S.	\$3,100.00	\$0.00	\$0.00	\$0.00	\$98.00	\$2,641.87	85.22%	
11 Workers Compensation	\$133.33	\$0.00	\$0.00	\$0.00	\$133.33	\$0.00	100.00%	
12 Medicare	\$350.00	\$0.00	\$0.00	\$0.00	\$273.64	\$76.36	78.18%	



HARRISON COUNTY

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Report Period: 12/01/2021 to 12/31/2021	Allocation	Carry Over	Transfers	December	YTD Total	Unspent	% Spent
11 Septics							
13 State Fees	\$3,200.00	\$0.00	\$0.00	\$222.00	\$3,361.00	-\$161.00	105.03%
15 Health Insurance	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,011.52	\$488.48	93.40%
11 Septics	\$10,700.00	\$0.00	\$0.00	\$1,182.35	\$10,372.52	\$629.48	96.80%
12 RHWP Grant							
01 Salaries	\$11,452.80	\$0.00	\$0.00	\$380.48	\$7,025.05	\$4,427.75	61.31%
02 Supplies	\$4,000.00	\$0.00	\$0.00	\$112.78	\$2,139.19	\$1,860.81	53.48%
06 Contract Services	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
07 Mileage & Expense	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
09 Advertising/Printing	\$3,519.81	\$0.00	\$0.00	\$0.00	\$2,000.00	\$1,519.81	56.82%
10 P.E.R.S.	\$1,820.00	\$0.00	\$0.00	\$30.23	\$1,048.82	\$771.18	57.63%
11 Workers Compensation	\$142.20	\$0.00	\$0.00	\$0.00	\$142.20	\$0.00	100.00%
12 Medicare	\$188.50	\$0.00	\$0.00	\$0.00	\$96.31	\$92.19	51.09%
15 Health Insurance	\$3,500.00	\$0.00	\$0.00	\$0.00	\$620.82	\$2,879.18	17.74%
17 Insurance/License	\$049.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49.00	0.00%
12 RHWP Grant	\$28,927.31	\$0.00	\$0.00	\$523.49	\$13,072.39	\$15,854.92	45.10%
14 PHEP Grant							
01 Salaries	\$42,000.00	\$0.00	\$0.00	\$1,252.80	\$42,286.40	-\$286.40	100.68%
02 Supplies	\$10,000.00	\$0.00	\$0.00	-\$2,370.00	-\$869.66	\$10,869.66	-8.70%
03 Equipment	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
05 Utilities	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
06 Contract Services	\$8,500.00	\$0.00	\$0.00	-\$6,340.00	\$1,160.37	\$7,339.63	13.02%
07 Mileage & Expense	\$4,000.00	\$0.00	\$0.00	\$0.00	\$570.52	\$4,029.48	12.40%
10 P.E.R.S.	\$5,880.00	\$0.00	\$0.00	\$470.12	\$6,091.01	-\$211.01	103.59%
11 Workers Compensation	\$384.00	\$0.00	\$0.00	\$0.00	\$384.00	\$0.00	100.00%
12 Medicare	\$609.00	\$0.00	\$0.00	\$0.00	\$582.64	\$26.36	95.67%
15 Health Insurance	\$3,745.58	\$0.00	\$0.00	\$0.00	\$0.00	\$3,745.58	0.00%
17 Insurance/License	\$202.00	\$0.00	\$0.00	\$0.00	\$0.00	\$202.00	0.00%
4 PHEP Grant	\$81,320.58	\$0.00	\$0.00	-\$4,887.08	\$40,151.28	\$31,169.30	61.67%
17 Water Pollution Control Loan, WPCLF							
06 Contract Services	\$77,311.00	\$0.00	\$0.00	\$9,450.00	\$21,175.00	\$56,136.00	27.39%
89 WPCLF Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$3,267.50	\$0.00	N/A

Report Period: 12/01/2021 to 12/31/2021	Allocation	Carry Over	Transfers	December	YTD Total	Unspent	% Spent
17 Water Pollution Control Loan, WPCLF	\$77,311.00	\$0.00	\$0.00	\$9,450.00	\$24,542.50	\$52,768.50	31.75%
19 WIC Program							
01 Salaries	\$68,906.78	\$0.00	\$0.00	\$3,748.23	\$61,281.91	\$7,622.87	88.94%
07 Supplies	\$7,050.00	\$0.00	\$0.00	\$0.00	\$5,405.29	\$1,644.71	76.67%
03 Equipment	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
05 Utilities	\$15,000.00	\$0.00	\$0.00	\$1,068.97	\$14,490.88	\$509.12	96.61%
06 Contract Services	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
07 Mileage & Expense	\$1,800.00	\$0.00	\$0.00	\$0.00	\$2.70	\$1,797.30	0.15%
09 Advertising/Printing	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
10 P.E.R.S.	\$9,800.00	\$0.00	\$0.00	\$544.71	\$8,617.94	\$1,182.06	87.94%
11 Workers Compensation	\$643.22	\$0.00	\$0.00	\$0.00	\$643.22	\$0.00	100.00%
12 Medicare	\$1,000.00	\$0.00	\$0.00	\$0.00	\$834.24	\$165.76	83.42%
15 Health Insurance	\$3,474.71	\$0.00	\$0.00	\$0.00	\$827.79	\$2,646.92	23.82%
17 Insurance/License	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
9 WIC Program	\$111,274.71	\$0.00	\$0.00	\$5,361.91	\$92,105.97	\$19,168.74	82.77%
22 Cribs for Kids							
01 Salaries	\$3,450.00	\$0.00	\$0.00	\$0.00	\$128.81	\$3,321.19	3.73%
02 Supplies	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0.00%
07 Mileage & Expense	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
10 P.E.R.S.	\$483.00	\$0.00	\$0.00	\$0.00	\$18.04	\$464.96	3.73%
12 Medicare	\$30.03	\$0.00	\$0.00	\$0.00	\$1.87	\$28.16	3.74%
15 Health Insurance	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
2 Cribs for Kids	\$11,183.03	\$0.00	\$0.00	\$0.00	\$148.72	\$11,034.31	1.33%
24 Veggie U Program							
02 Supplies	\$1,034.09	\$0.00	\$0.00	\$0.00	\$89.72	\$2,944.37	2.96%
4 Veggie U Program	\$3,034.09	\$0.00	\$0.00	\$0.00	\$89.72	\$2,944.37	2.96%
26 (CO-20) Crisis Response Grant							
01 Equipment	\$3,303.06	\$0.00	\$0.00	\$0.00	\$3,303.06	\$0.00	100.00%
12 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$17.16	\$0.00	N/A
6 (CO-20) Crisis Response Grant	\$3,303.06	\$0.00	\$0.00	\$0.00	\$3,320.22	-\$17.16	100.52%
17 CT20 Contact Tracing Grant							
01 Salaries	\$11,451.53	\$0.00	\$0.00	\$0.00	\$11,451.53	\$0.00	100.00%



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27 CT20 Contact Tracing Grant							
02 Supplies	\$9,388.85	\$0.00	\$0.00	\$0.00	\$9,388.85	\$0.00	100.00%
03 Equipment	\$36,195.07	\$0.00	\$0.00	\$0.00	\$37,401.28	-\$1,206.21	103.33%
07 Mileage & Expense	\$49.80	\$0.00	\$0.00	\$0.00	\$49.80	\$0.00	100.00%
10 P.E.R.S.	\$2,568.97	\$0.00	\$0.00	\$0.00	\$2,568.97	\$0.00	100.00%
12 Medicare	\$166.04	\$0.00	\$0.00	\$0.00	\$166.04	\$0.00	100.00%
27 CT20 Contact Tracing Grant	\$59,820.26	\$0.00	\$0.00	\$0.00	\$61,026.47	-\$1,206.21	102.02%
28 Stigma Reduction Initiative							
01 Salaries	\$307.15	\$0.00	\$0.00	\$0.00	\$307.15	\$0.00	100.00%
02 Supplies	\$2,266.90	\$0.00	\$0.00	\$0.00	\$2,266.90	\$0.00	100.00%
06 Contract Services	\$12,421.50	\$0.00	\$0.00	\$0.00	\$12,421.50	\$0.00	100.00%
12 Medicare	\$4.45	\$0.00	\$0.00	\$0.00	\$4.45	\$0.00	100.00%
28 Stigma Reduction Initiative	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	100.00%
29 CO21 Covid Response Supplemental							
01 Salaries	\$161,000.00	\$0.00	\$0.00	\$14,733.86	\$196,874.61	-\$35,874.61	122.28%
02 Supplies	\$15,023.81	\$0.00	\$0.00	\$993.25	\$35,054.42	-\$9,969.39	77.86%
05 Utilities	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0.00%
07 Mileage & Expense	\$675.00	\$0.00	\$0.00	\$782.49	\$1,352.49	-\$677.49	200.37%
09 Advertising/Printing	\$4,500.00	\$0.00	\$0.00	\$0.00	\$1,143.01	\$3,356.99	25.40%
10 P.E.R.S.	\$23,540.00	\$0.00	\$0.00	\$2,931.75	\$1,703.78	-\$9,163.78	140.66%
11 Workers Compensation	\$600.00	\$0.00	\$0.00	\$0.00	\$154.48	\$445.52	25.75%
12 Medicare	\$2,334.50	\$0.00	\$0.00	\$0.00	\$2,641.11	-\$306.61	113.13%
15 Health Insurance	\$76,166.60	\$0.00	\$0.00	\$0.00	\$59,868.33	\$16,298.36	78.60%
29 CO21 Covid Response Supplemental	\$315,000.00	\$0.00	\$0.00	\$19,441.35	\$328,792.23	-\$13,792.23	104.38%
30 Vaccine Needs Assessment							
02 Supplies	\$13,278.07	\$0.00	\$0.00	\$0.00	\$13,278.07	\$0.00	100.00%
03 Equipment	\$6,676.00	\$0.00	\$0.00	\$0.00	\$6,676.00	\$0.00	100.00%
06 Contract Services	\$45.93	\$0.00	\$0.00	\$0.00	\$45.93	\$0.00	100.00%
30 Vaccine Needs Assessment	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	100.00%
31 Enhanced Operations							
01 Salaries	\$76,815.00	\$0.00	\$0.00	\$0.00	\$15,815.84	\$60,999.16	20.59%
02 Supplies	\$9,317.12	\$0.00	\$0.00	\$0.00	\$3,213.55	\$6,123.57	34.42%
05 Utilities	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00	0.00%

Report Period: 12/01/2021 to 12/31/2021	Allocation	Carry Over	Transfers	December	YTD Total	Unspent	% Spent
31 Enhanced Operations							
07 Mileage & Expense	\$900.00	\$0.00	\$0.00	\$0.00	\$90.00	\$810.00	10.00%
10 P.E.R.S.	\$10,754.06	\$0.00	\$0.00	\$24.70	\$2,148.19	\$8,605.87	19.98%
12 Medicare	\$1,113.82	\$0.00	\$0.00	\$0.00	\$199.79	\$914.03	17.94%
15 Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,250.05	\$0.00	N/A
31 Enhanced Operations	\$100,000.00	\$0.00	\$0.00	\$24.70	\$25,717.42	\$74,282.58	25.72%
32 CT21 Contact Tracing Grant							
01 Salaries	\$24,536.75	\$0.00	\$0.00	\$0.00	\$24,536.75	\$0.00	100.00%
02 Supplies	\$580.78	\$0.00	\$0.00	\$0.00	\$580.78	\$0.00	100.00%
07 Mileage & Expense	\$603.57	\$0.00	\$0.00	\$0.00	\$603.57	\$0.00	100.00%
10 P.E.R.S.	\$2,688.22	\$0.00	\$0.00	\$0.00	\$2,688.22	\$0.00	100.00%
12 Medicare	\$249.12	\$0.00	\$0.00	\$0.00	\$249.12	\$0.00	100.00%
15 Health Insurance	\$1,341.56	\$0.00	\$0.00	\$0.00	\$1,341.56	\$0.00	100.00%
32 CT21 Contact Tracing Grant	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	100.00%
33 VE-21 Vaccine Equity and Support							
02 Supplies	\$42,000.00	\$0.00	\$0.00	\$0.00	\$2,798.02	\$39,201.98	6.66%
03 Equipment	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
06 Contract Services	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
33 VE-21 Vaccine Equity and Support	\$50,000.00	\$0.00	\$0.00	\$0.00	\$2,798.02	\$47,201.98	5.60%
Grand Total	\$1,711,554.83	\$0.00	\$0.00	\$86,856.95	\$1,282,260.58	\$429,294.25	74.92%

After viewing the IHAC Expense Summary Report, Melissa Powers motioned for approval to adjust expense line items as needed, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

The final reports with adjustments will be presented at the next Board of Health meeting.



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Bonnie informed the board that Capital One credit card ending in #8474 was officially closed due to her upcoming retirement. The department received a credit balance refund check in the amount of \$324.48. The Coronavirus Supplemental (CO21) Grant, \$355,000.00 award, was fully expensed as of the 12/17/2021 pay date.

The Board of Health approved and submitted the January 1, 2022 temporary estimated budget to the Harrison County Auditor in the amount of \$2,846,560.97 (refer to Resolution 2021-114 adopted by the board on July 29, 2021).

Bonnie presented the January 1, 2022 Budget Request for the temporary expense allocations that were submitted to the Commissioner’s Office in the amount of \$1,168,904.50 as follows:

Temporary 01/01/22

BUDGET REQUEST

Fund	Name	Request
E000-E01	Salaries	\$522,900.00
E000-E02	Supplies	\$134,430.52
E000-E03	Equipment	\$31,500.00
E000-E05	Utilities	\$24,600.00
E000-E06	Contract Services	\$180,371.00
E000-E07	Mileage/Expenses	\$22,498.38
E000-E09	Advertising/Printing	\$5,300.00
E000-E10	PERS	\$76,206.00
E000-E11	Workers Compensation	\$7,000.00
E000-E12	Medicare	\$8,033.60
E000-E13	State Fees	\$22,120.00
E000-E14	Contingencies	\$1,000.00
E000-E15	Health Insurance	\$112,510.00
E000-E16	Life Insurance	\$700.00
E000-E17	Insurance/License	\$5,035.00
E000-E19	Accreditation Fees	\$6,000.00
E000-E20	Eye Insurance	\$1,500.00
E000-E21	Dues/Fees	\$2,200.00
E000-E22	Promotional Items	\$5,000.00

The January 1st, 2022 Temporary Expense Allocations by program were presented to the Board of Health also as follows:



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E01 District Health

		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$300,000.00		\$300,000.00
E000-E02	Supplies	\$28,000.00		\$28,000.00
E000-E03	Equipment	\$20,000.00		\$20,000.00
E000-E05	Utilities	\$6,500.00		\$6,500.00
E000-E06	Contract Services	\$93,000.00		\$93,000.00
E000-E07	Mileage/Expense	\$8,000.00		\$8,000.00
E000-E09	Advertising/Printing	\$1,500.00		\$1,500.00
E000-E10	PERS Workers	\$45,000.00		\$45,000.00
E000-E11	Compensation	\$5,000.00		\$5,000.00
E000-E12	Medicare	\$4,800.00		\$4,800.00
E000-E13	State Fees	\$12,300.00		\$12,300.00
E000-E14	Contingencies	\$1,000.00		\$1,000.00
E000-E15	Health Insurance	\$85,000.00		\$85,000.00
E000-E16	Life Insurance	\$700.00		\$700.00
E000-E17	Insurance/License	\$4,000.00		\$4,000.00
E000-E34	Accreditation Fees	\$6,000.00		\$6,000.00
E000-E37	Eye Insurance	\$1,500.00		\$1,500.00
E000-E40	Dues/Fees	\$2,000.00		\$2,000.00
E000-E41	Promotional Items	\$5,000.00		\$5,000.00
	Total Appropriation	\$629,300.00		\$629,300.00

E02 Private Water

		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$8,000.00		\$8,000.00
E000-E02	Supplies	\$1,000.00		\$1,000.00
E000-E06	Contract Services	\$2,000.00		\$2,000.00
E000-E07	Mileage/Expense	\$1,000.00		\$1,000.00
E000-E10	PERS Workers	\$1,120.00		\$1,120.00
E000-E11	Compensation	\$100.00		\$100.00
E000-E12	Medicare	\$116.00		\$116.00
E000-E13	State Fees	\$3,400.00		\$3,400.00
E000-E15	Health Insurance	\$3,500.00		\$3,500.00
	Total Appropriation	\$20,236.00		\$20,236.00

E03 Food Service

		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$26,000.00		\$26,000.00
E000-E02	Supplies	\$500.00		\$500.00
E000-E07	Mileage/Expense	\$2,000.00		\$2,000.00
E000-E10	PERS	\$3,640.00		\$3,640.00



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E000-E11	Workers Compensation	\$250.00	\$250.00
E000-E12	Medicare	\$377.00	\$377.00
E000-E13	State Fees	\$2,800.00	\$2,800.00
E000-E15	Health Insurance	\$5,000.00	\$5,000.00
Total Appropriation		\$40,567.00	\$40,567.00

<u>E04 Pools</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E02	Supplies	\$100.00		\$100.00
E000-E07	Mileage/Expense	\$320.00		\$320.00
E000-E13	State Fees	\$160.00		\$160.00
Total Appropriation		\$580.00		\$580.00

<u>E06 Camps</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$3,100.00		\$3,100.00
E000-E07	Mileage/Expense	\$778.38		\$778.38
E000-E10	PERS	\$434.00		\$434.00
E000-E11	Workers Compensation	\$75.00		\$75.00
E000-E12	Medicare	\$46.50		\$46.50
E000-E13	State Fees	\$660.00		\$660.00
E000-E15	Health Insurance	\$1,200.00		\$1,200.00
Total Appropriation		\$6,293.88		\$6,293.88

<u>E11 Septic</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$25,000.00		\$25,000.00
E000-E02	Supplies	\$1,000.00		\$1,000.00
E000-E07	Mileage/Expense	\$2,500.00		\$2,500.00
E000-E10	PERS	\$3,500.00		\$3,500.00
E000-E11	Workers Compensation	\$250.00		\$250.00
E000-E12	Medicare	\$362.50		\$362.50
E000-E13	State Fees	\$2,800.00		\$2,800.00
E000-E15	Health Insurance	\$4,500.00		\$4,500.00
Total Appropriation		\$39,912.50		\$39,912.50

<u>E12 RHWP</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$13,500.00		\$13,500.00
E000-E02	Supplies	\$4,500.00		\$4,500.00



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E000-E07	Mileage/Expense	\$400.00	\$400.00
E000-E09	Advertising/Printing	\$2,800.00	\$2,800.00
E000-E10	PERS Workers	\$1,890.00	\$1,890.00
E000-E11	Compensation	\$175.00	\$175.00
E000-E12	Medicare	\$195.75	\$195.75
E000-E15	Health Insurance	\$3,500.00	\$3,500.00
E000-E17	Insurance/License	\$949.00	\$949.00
Total Appropriation		\$27,909.75	\$27,909.75

<u>E14 PHEP Grant</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$43,000.00		\$43,000.00
E000-E02	Supplies	\$7,000.00		\$7,000.00
E000-E03	Equipment	\$5,000.00		\$5,000.00
E000-E05	Utilities	\$400.00		\$400.00
E000-E06	Contract Services	\$8,500.00		\$8,500.00
E000-E07	Mileage/Expense	\$4,500.00		\$4,500.00
E000-E10	PERS Workers	\$6,020.00		\$6,020.00
E000-E11	Compensation	\$500.00		\$500.00
E000-E12	Medicare	\$623.50		\$623.50
E000-E17	Insurance/License	\$86.00		\$86.00
Total Appropriation		\$75,629.50		\$75,629.50

<u>E17 WPCLF</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E06	Contract Services	\$76,871.00		\$76,871.00
Total Appropriation		\$76,871.00		\$76,871.00

<u>E19 WIC</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$73,500.00		\$73,500.00
E000-E02	Supplies	\$3,000.00		\$3,000.00
E000-E03	Equipment	\$1,500.00		\$1,500.00
E000-E05	Utilities	\$17,700.00		\$17,700.00
E000-E07	Mileage/Expense	\$2,200.00		\$2,200.00
E000-E09	Advertising/Printing	\$1,000.00		\$1,000.00
E000-E10	PERS Workers	\$10,290.00		\$10,290.00
E000-E11	Compensation	\$650.00		\$650.00
E000-E12	Medicare	\$1,065.75		\$1,065.75
E000-E15	Health Insurance	\$3,000.00		\$3,000.00



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E000-E40	Dues/Fees	\$200.00		\$200.00
	Total Appropriation	\$114,105.75		\$114,105.75

<u>E22 Cribs for Kids</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$800.00		\$800.00
E000-E02	Supplies	\$5,000.00		\$5,000.00
E000-E07	Mileage/Expense	\$250.00		\$250.00
E000-E10	PERS	\$112.00		\$112.00
E000-E12	Medicare	\$11.60		\$11.60
E000-E15	Health Insurance	\$1,000.00		\$1,000.00
	Total Appropriation	\$7,173.60		\$7,173.60

<u>E24 Veggie U</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E02	Supplies	\$1,000.00		\$1,000.00
E000-E07	Mileage/Expense	\$300.00		\$300.00
	Total Appropriation	\$1,300.00		\$1,300.00

<u>E26 CO-20 Crisis Response Grant</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E02	Supplies	\$0.00		\$0.00
	Total Appropriation	\$0.00		\$0.00

<u>E27 CT-20 Contact Tracing Grant</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E02	Supplies	\$0.00		\$0.00
	Total Appropriation	\$0.00		\$0.00

<u>E28 Stigma Reduction Initiative</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E02	Supplies	\$0.00		\$0.00
E000-E09	Advertising/Printing	\$0.00		\$0.00
	Total Appropriation	\$0.00		\$0.00

<u>E29 CO21 Covid Response Grant</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
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E000-E02	Supplies	\$49,025.52	\$49,025.52
	Total Appropriation	\$49,025.52	\$49,025.52

<u>E31 Enhanced Operations</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$30,000.00		\$30,000.00
E000-E02	Supplies	\$14,305.00		\$14,305.00
E000-E07	Mileage/Expense	\$250.00		\$250.00
E000-E10	PERS	\$4,200.00		\$4,200.00
E000-E12	Medicare	\$435.00		\$435.00
E000-E15	Health Insurance	\$5,810.00		\$5,810.00
	Total Appropriation	\$55,000.00		\$55,000.00

<u>E33 Vaccine Equity</u>		<u>Present Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E02	Supplies	\$20,000.00		\$20,000.00
E000-E03	Equipment	\$5,000.00		\$5,000.00
	Total Appropriation	\$25,000.00		\$25,000.00

Temp. 01/01/2022 Appropriation Total \$1,168,904.50

Dr. Dan Jones motioned to approve January 1, 2022 Temporary Expense Budget Allocations as presented, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

Bonnie presented 01/01/2022 Blanket Purchase Orders to the Board of Health for viewing and approval in the amount of \$134,800.00 as follows:

PO Number	Code	Description	Amount
22-346	E000-E02	Supplies	\$25,000.00
22-347	E000-E03	Equipment	\$3,000.00
22-348	E000-E05	Utilities	\$6,000.00
22-349	E000-E06	Contract Services	\$20,000.00
22-350	E000-E06	Contract Services - Leann Cline	\$14,000.00
22-351	E000-E06	Contract Services - WPCLF	\$50,000.00
22-352	E000-E07	Mileage & Expenses	\$4,000.00
22-353	E000-E09	Advertising & Printing	\$2,000.00
22-354	E000-E13	State Fees	\$7,000.00
22-355	E000-E14	Contingencies	\$500.00
22-356	E000-E17	Insurance & License	\$1,000.00
22-357	E000-E21	Dues & Fees	\$800.00
22-358	E000-E22	Promotional Items	\$1,500.00



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Dr. Dan Jones motioned to approve 01/01/2022 Blanket Purchase orders as presented, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

With no further discussion, Melissa Powers motioned to approve the Fiscal portion of the consent agenda, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

Environmental Report:

The Environmental Division's Consent Agenda Report was submitted for Board review. (see attached report).

Discussion:

Erika presented Harrison County General Health District Private Water Systems (PWS) Variance/Waiver form 101.006 for board approval.

Melissa Powers motioned to approve the PWS Variance/Waiver as presented, seconded by Dr. Dan Jones, all votes yes, motion carried. Ayes: All Nays: None

Erika presented the proposed 2022 environmental fee schedule for first reading. Food Safety Program fees decreased due to Covid19 impacting food inspections during the previous year. Adele asked if 2023 will show an increase in fees due to inspections being completed this upcoming year and Erika replied that Adele was correct.

Dr. Dan Jones motioned to accept the 2022 Harrison County Health Fees for Service first reading based on the cost methodology report, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

With no further discussion, Dr. Dan Jones motioned to approve the Environmental Division portion of the consent agenda, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

Accreditation:

The Accreditation Report was submitted for Board review. (see attached report)

Leann stated the accreditation document flash drives were mailed and should arrive to board members and Dr. Pendleton soon.

The department has February 11th penciled in as another accreditation refresh day before the virtual site visit takes place on March 1st, 2nd, and 3rd from 11am to 4pm.

With no further discussion, Dr. Dan Jones motioned to approve the Accreditation portion of the Consent Agenda, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None



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Administration Report:

The Administration report was submitted for Board review. (see attached report)

Garen stated he attends daily hospital zone 2 calls and as of this morning, thirteen hospitals in the Southeast/Southeast Central region that normally have ICU beds available only had five ICU beds available. In the year 2021 of hospitalizations, 95% of deaths were unvaccinated individuals. Garen stated hospital systems are not sounding their alarms publicly but are being pushed to do so. Garen also provided a brief update on House Bill 218 as noted in the Administration report.

With no further discussion, Dr. Dan Jones motioned to approve the Administration portion of the Consent Agenda, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

Melissa Powers moved to enter executive session at 1:43pm for personnel discussion matters. Dr. Scott Pendleton, Health Commissioner; Garen Rhome, Administrator; Bonnie Snider, Fiscal Officer and Katie Norris, Fiscal Officer in Training were asked to remain in executive session. Roll call to vote to enter executive session:

Mrs. Adele Mason	yes
Dr. Dan Jones	yes
Ms. Melissa Powers	yes

The Board of Health asked Garen, Bonnie and Katie to step out of executive session to discuss an additional personnel matter.

After discussion, the Board of Health exited executive session at 1:54pm and returned to regular session.

Adele: The Board of Health members coming out of executive session would like to make a motion.

The motion be that based on performance evaluations, wage increases, effective first pay date of the new year, January 14, 2022, be awarded based on the information provided by Garen Rhome:

Employee	% Increase	Increase Per Hour
Erika Battistel	6.00%	\$1.57
Alizabath Beiber	6.00%	\$0.80
Jade Brown	6.00%	\$1.36
John Carr	2.50%	\$0.51
Tanile Dulkoski	6.00%	\$1.19
Rebecca Eberhart - Nurse 2 & WIC Director	6.00%	\$1.47
Teresa Koniski	9.00%	\$2.42
Katie Norris	6.00%	\$1.19
Brandi Rapp	6.00%	\$1.33
Garen Rhome	8.00%	\$2.36
Jennifer Smith	14.50%	\$2.42
Bonnie Snider	6.00%	\$1.22



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Dr. Dan Jones motioned to approve 2022 wage increases as presented, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

The October 28, 2021 minutes reflect Erin McKenna stepping down from full-time employee status due to finding a position elsewhere with a higher rate of pay. Garen informed the board he offered **Erin a part-time position as a Disease Investigation nurse. Erin accepted the position which included 8 to 20 hours per week, beginning November 5th at a rate of \$33.00 per hour to help with any type of disease investigation surges.** The board accepted the new rate retroactive back to November 5, 2021.

With no further discussion or business brought before the board, Dr. Dan Jones motioned to adjourn at 1:58pm, seconded by Melissa Powers, all voted yes, motion carried.

Respectfully submitted,



President

Date: 1/25/2022

Vice President

Date: _____

Dr. Scott Pendleton, DVM, Secretary/or Garen Rhome, Administrator

Date: _____