



**HARRISON COUNTY**  
**Public Health**

Harrison County General Health District  
538 North Main Street – Suite G  
Cadiz, OH 43907-1282  
Phone: (740) 942-2616 – Fax: (740) 942-9331  
HealthDepartment@harrisoncountyohio.org

**HARRISON COUNTY GENERAL HEALTH DISTRICT**

**Minutes of the Board of Health**

**Held August 19<sup>th</sup>, 2021**

**Due to the COVID-19 Pandemic the meeting of the Board of Health was conducted through Zoom Video Communications.**

**Call to Order:** President Adele Mason called the meeting to order at 1:00 PM.

**Board Members Present:**

Mrs. Adele Mason  
Dr. Dan Jones  
Mr. Kent Murray  
Mrs. Kate Sedgmer

**Absent:**

Ms. Melissa Powers

**Staff Members and Other Members Present:**

Dr. Scott Pendleton, Health Commissioner  
Garen Rhome, Administrator  
Leann Cline, Accreditation Coordinator  
Bonnie Snider, Fiscal Officer  
Teresa Koniski, RN  
Erika Battistel, Environmental Director  
Katie Norris, Fiscal Officer in Training

**Approval of Minutes:**

The previous minutes from July 29, 2021 were motioned for approval by Dr. Dan Jones. Kent Murray seconded the motion: all voted yes; motion carried. Ayes: All, Nays: None

**Vital Statistics and Public Nursing Report:**

The Vital Statistics and the Nursing Reports for July were submitted for Board review. (see attached report).

In reference to the nursing report staffing section, Adele asked if the department received any applicants for the part-time WIC Health Professional position. Garen confirmed receiving applicants and he planned on reviewing applicants who originally applied for the WIC Director position.

Adele asked about the hiring of Rebecca Eberhart for the WIC Director position. Garen explained Rebecca was offered, and accepted, the WIC Director position with an official start date of July 13, 2021. Adele asked if a pay raise was affiliated with Rebecca accepting the WIC Director roll. Garen replied Rebecca was offered a wage increase within the pay grades approved by the Board of Health.



**HARRISON COUNTY**  
**Public Health**

Harrison County General Health District  
538 North Main Street – Suite G  
Cadiz, OH 43907-1282  
Phone: (740) 942-2616 – Fax: (740) 942-9331  
HealthDepartment@harrisoncountyohio.org

Adele: I do not see a motion in last month's minutes that indicates board approval of hiring Rebecca as WIC Director with the increased rate.

Garen: The decision to hire Rebecca as WIC Director was an administrative, daily operations decision. That may not be the way it has always been done but we must move forward and cannot always wait for board meetings to make administrative decisions.

Adele asked for an update on the WIC move since the department has been paying rent on the Warren Street location for nine months along with the normal rent at Jamison Avenue. Garen stated he met with a county commissioner yesterday, Wednesday, August 18<sup>th</sup> and is becoming more inclined to drop the Warren Street lease based on their conversation. According to information provided during the discussion, the government center will have empty rooms available soon.

Adele: Will it be sufficient room for private consultations and a waiting area for WIC?

Garen: Yes, and we are going to make it work. The space will not be available for another month or two, but the commissioners are very confident that the government center will have space opening.

Adele to Dr. Pendleton: We spoke with Garen roughly seven to eight weeks ago and said WIC needs to be moved. What is our board's opinion on breaking a lease we have already paid for nine months?

Dr. Pendleton: We have been working on moving WIC for nine months and now we are being told we must wait a couple more months?

Garen: I continue to tell you a couple months because there continues to be opportunities and discussions that potentially lands WIC in the government center. I feel this opportunity is a strong possibility and one of the first things we discussed when I came to Harrison County was getting WIC and the Health Department under one roof.

Dr. Pendleton: My question is, when are we going to know for sure what is going on with the WIC move?

Garen: Right now, my honest answer is I do not know when we will know for sure.

Dr. Pendleton: Yes, we would like everyone under one roof, but at some point, we must resolve the WIC move.

Adele to Dr. Pendleton: I would like to see a date deadline of a decision made regarding the WIC move.

Dr. Pendleton: We need a definitive answer within sixty days.



# HARRISON COUNTY

## Public Health

Harrison County General Health District  
 538 North Main Street – Suite G  
 Cadiz, OH 43907-1282  
 Phone: (740) 942-2616 – Fax: (740) 942-9331  
 HealthDepartment@harrisoncountyohio.org

Teresa updated the board that there will be a small vaccination clinic Friday, August 20<sup>th</sup> at Harrison Hills during the back-to-school event. Students will need a parent or legal guardian present at time of vaccination and to sign paperwork.

Teresa discussed the SilverSneakers program and its success. Classes moved to the Harrison County fairgrounds inside the commercial building to ensure everyone can remain at a safe social distance. Teresa stated she and Garen discussed keeping track of participant attendance and handing out water bottles, face towels and eventually a t-shirt based on number of classes attended by each participant. Adele asked Teresa to supply the board with a budget and more information at the September monthly meeting.

With no further discussion, Kent Murray motioned to accept the Vital Statistic Report and the Nursing Report portion of the consent agenda as submitted, seconded by Kate Sedgmer, all voted yes; motion carried. Ayes: All, Nays: None

### Financial Report:

The Cash Balance Report and the Auditor’s Financial Report for month ending July 31, 2021 were presented to the Board of Health members for discussion and viewing as follows:

1. Revenue received totaled \$44,233.05
2. Expenses paid totaled: \$129,289.54
3. July 31, 2021 ending balance: \$1,491,662.78

CASH BALANCE REPORT						
Report Period: July 2021						
Program	Carryover Balance	Revenue		Expenses		Balance
		M-T-D	Y-T-D	M-T-D	Y-T-D	
E001-E01 District Health	\$978,409.17	\$7,412.02	\$54,928.62	\$51,697.58	\$308,669.67	\$1,279,107.58
E001-E05 District Health-Property Tax	\$0.00	\$0.00	\$554,439.46	\$0.00	\$0.00	
E001-E02 Private Water	\$10,393.66	\$1,542.00	\$6,004.00	\$1,094.74	\$10,361.66	\$6,036.00
E001-E03 Food Service	\$10,656.84	\$451.00	\$32,851.02	\$3,282.02	\$15,654.06	\$27,853.80
E001-E04 Pools	\$0.00	\$0.00	\$580.00	\$0.00	\$0.00	\$580.00
E001-E06 Camps	\$630.83	\$0.00	\$5,591.25	\$2,300.10	\$3,116.15	\$3,105.93
E001-E11 Septics	\$4,675.90	\$1,049.00	\$23,053.85	\$3,652.32	\$19,758.76	\$7,970.99
E001-E12 RHWP Grant	\$3,227.31	\$3,804.63	\$25,237.80	\$611.19	\$9,954.18	\$18,510.93
E001-E14 PHEP Grant	\$16,320.58	\$0.00	\$8,042.28	\$5,414.22	\$35,722.19	-\$11,359.33
E001-E17 WPCLF Program	\$2,311.00	\$8,934.00	\$12,119.25	\$10,450.00	\$11,725.00	\$2,705.25
E001-E18 WIC Grant	\$8,274.71	\$6,379.39	\$57,871.31	\$7,400.90	\$57,871.92	\$8,274.10
E001-E22 Cribs for Kids - MCH	\$7,971.88	\$0.00	\$0.00	\$0.00	\$148.72	\$7,823.16
E001-E24 Veggie U Program - MCH	\$3,034.09	\$0.00	\$0.00	\$0.00	\$89.72	\$2,944.37
E001-E26 CO20 Covid Response Grant	\$7.66	\$0.00	\$8,612.56	\$0.00	\$3,320.22	\$5,300.00
E001-E27 CT20 Contact Tracing Grant	\$1,297.52	\$0.00	\$90,428.95	\$0.00	\$61,026.47	\$30,700.00
E001-E28 Stigma Reduction Initiative	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00
E001-E29 CO21 Covid Response Grant	\$173,792.23	\$0.00	\$95,000.00	\$34,027.50	\$190,758.26	\$78,033.97
E001-E30 Vaccine Needs Assessment	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
E001-E31 Enhanced Operations	\$0.00	\$269.71	\$5,085.91	\$6,625.95	\$11,711.86	-\$6,625.95
E001-E32 CT21 Contact Tracing	\$0.00	\$14,391.30	\$30,000.00	\$0.00	\$30,000.00	\$0.00
E001-E33 VE21 Vaccine Equity & Support	\$0.00	\$0.00	\$33,500.00	\$2,733.02	\$2,798.02	\$0.00
<b>Grand Total</b>	<b>\$1,236,003.38</b>	<b>\$44,233.05</b>	<b>\$1,063,346.26</b>	<b>\$129,289.54</b>	<b>\$807,686.86</b>	<b>\$1,491,662.78</b>
	R	R	R	R	R	R



**HARRISON COUNTY**  
Public Health

Harrison County General Health District  
538 North Main Street – Suite G  
Cadiz, OH 43907-1282  
Phone: (740) 942-2616 – Fax: (740) 942-9331  
HealthDepartment@harrisoncountyohio.org

With no questions, Dr. Dan Jones motioned to accept the financial report as presented and that the report be filed for audit, Kate Sedgmer seconded the motion, all voted yes, motion carried. Ayes: All Nays: None

The voucher report for period 07/30/2021 – 08/19/2021 was presented to board members for viewing and approval in the total amount of \$14,839.24 as follows: Supplies: \$2,556.08; Utilities: \$2,403.09; Contract Services: \$6,747.04; Mileage/Expenses: \$993.58; Advertising & Printing: \$1,294.45; State Fees: \$170.00 and Dues/Fees: \$675.00.

Vouchers presented were approved upon a motion by Kent Murray, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

Bonnie presented August Purchase Orders to the Board of Health for viewing and approval in the amount of \$15,800.00 as follows:

PO Number	Code	Description	Amount	PO Type
21-316	E000 - E21	Dues/Fees	\$800.00	Blanket
21-317	E000 - E06	Contract Services/Accreditation	\$15,000.00	Blanket

Dr. Dan Jones motioned to approve purchase orders as presented, seconded by Kate Sedgmer, all voted yes, motion carried. Ayes: All Nays: None

Bonnie informed the board that Bill Jones from Perry and Associates came on site August 4<sup>th</sup> and 5<sup>th</sup> to perform the 2019 and 2020 fiscal audit. Bill advised Bonnie the accounting side went well, and he is still working on the budgetary side. Bill stated he should have a draft copy of the audit to Bonnie within a month.

Bonnie stated Katie will be out on maternity leave soon and will be out of the office for at least four weeks. Katie and Garen discussed the option of her working from home during maternity leave which Garen approved if Katie feels up to it.

With no further discussion, Kate Sedgmer motioned to approve the Fiscal portion of the consent agenda, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

**Environmental Report:**

The Environmental Division’s Consent Agenda Report was submitted for Board review. (see attached report).

**Discussion:**

Erika updated the board on an addition to the consent agenda. A new tattoo shop, Brows by Courtney, plans to open on South Main Street in Cadiz. Erika just received the application in her mailbox this morning and will provide any future updates.

Garen stated Ohio Department of Health was currently on site completing a food program survey and going out into the field with Erika and Jade.



**HARRISON COUNTY**  
**Public Health**

Harrison County General Health District  
538 North Main Street – Suite G  
Cadiz, OH 43907-1282  
Phone: (740) 942-2616 – Fax: (740) 942-9331  
HealthDepartment@harrisoncountyohio.org

With no further discussion, Kent Murray motioned to approve the Environmental Division portion of the consent agenda, seconded by Kate Sedgmer, all voted yes, motion carried. Ayes: All Nays: None

**Accreditation:**

The Accreditation Report was submitted for Board review. (see attached report)

Leann stated the Community Health Assessment (CHA) groups have met and are coming up with great ideas. Attendance is high during meetings and the group came up with the great idea of having a mental health focused walk this fall but with the spike in Covid19 it may not be best. Leann is hoping to meet with someone at the hospital soon to get their buy in so the next community health assessment and community health improvement plan can be completed together.

The September 2<sup>nd</sup> submission deadline looks promising. Leann will keep everyone posted on a virtual site visit as she receives updates.

Adele: Leann, you will communicate with Dr. Pendleton if there is anything that presents itself as an obstacle for the September 2<sup>nd</sup> deadline?

Leann: Correct. We are right at the two-week mark so everything will have to be submitted to PHAB by next week whether completed or not. A couple domains still have a few items to do but it is nothing undoable.

With no further discussion, Dr. Dan Jones motioned to approve the Accreditation portion of the Consent Agenda, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

**Administration Report:**

The Administration report was submitted for Board review. (see attached report)

Garen discussed students going back to school and frustration with lack of any mitigation efforts from the county's larger school. Garen has tried to influence decisions but, honestly, things are not looking good.

In the last week and a half, more news came to light regarding immunocompromised individuals being first in line to receive a third Covid19 vaccine dose. Garen stated there are still many infrastructural and logistical unknowns.

Garen informed the board that House Bill 248 is back. The legislation applies to all vaccines, not just Covid19 shots. House Bill 248 prohibits virtually everybody from requiring a vaccine and forbids "discriminatory treatment" based on vaccination status. It also requires schools to notify parents that children can be exempted from vaccines.

Adele stated that a few weeks ago the World Health Organization called for doses to be redistributed around the world. Adele asked, does the World Health Organization have the teeth to do that? Garen stated that is a



**HARRISON COUNTY**  
**Public Health**

Harrison County General Health District  
538 North Main Street – Suite G  
Cadiz, OH 43907-1282  
Phone: (740) 942-2616 – Fax: (740) 942-9331  
HealthDepartment@harrisoncountyohio.org

plea and request, but it is not mandatory to comply. Garen added that things the World Health Organization say do not ever hit our plate through Ohio Department of Health or the CDC.

Garen stated the department reached out to the Public Consulting Group (PCG) who handles contact tracing and asked PCG to consider stepping up and taking on more of a role with our contact tracing. PCG replied they are currently hiring for positions and would get back to the department if and how PCG can help.

Garen stated there is no mistake that what is happening now is result of a more prevalent, contagious Delta strand and low vaccination rates. Right now, the Harrison County case curve looks like what it looked like November of 2020 in an upward trajectory.

Adele: Only the school board will have the power to make the decision to close school?

Garen: We can probably dig into Ohio Revised Code and find the power to close school to stop the spread of communicable disease, but we do not have the power to mandate mask-wearing or social distancing.

With no further discussion, Kate Sedgmer motioned to approve the Administration portion of the Consent Agenda, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

Garen made one final remark before meeting end. Garen stated to talk the talk. If anyone talks about people still getting sick from the vaccine, simply tell them it is absolutely fact that the Covid19 vaccine, like any other vaccine, is behaving almost exactly like we want it to. It prevents severe symptomatic illness, hospitalized illness, and death. Certainly, people can still catch the virus, but generally across the board, those vaccinated cases are much less severe.

With no further discussion or business brought before the board, Dr. Dan Jones motioned to adjourn at 1:52pm, seconded by Kate Sedgmer, all voted yes, motion carried.

Respectfully submitted,

*Adele Mason*  
President

Date: 9/16/21

\_\_\_\_\_  
Vice President

Date: \_\_\_\_\_

*Dr. Scott Pendleton*

Date: \_\_\_\_\_

Dr. Scott Pendleton, DVM, Secretary/or Garen Rhome, Administrator