



Harrison County General Health District
538 North Main Street – Suite G
Cadiz, OH 43907-1282
Phone: (740) 942-2616 – Fax: (740) 942-9331
HealthDepartment@harrisoncountyohio.org

HARRISON COUNTY GENERAL HEALTH DISTRICT
Minutes of the Board of Health
Held April 21, 2022

Due to the COVID-19 Pandemic the meeting of the Board of Health was conducted through Zoom Video Communications.

Call to Order: President Adele Mason called the meeting to order at 12:59 PM.

Board Members Present:

Mrs. Adele Mason
Dr. Dan Jones
Mr. Kent Murray
Jayn Devney

Absent:

Ms. Melissa Powers

Staff and Other Members Present:

Dr. Scott Pendleton, Health Commissioner
Garen Rhome, Administrator
Leann Cline, Accreditation Coordinator
Teresa Koniski RN, Director of Nursing
Erika Battistel, Environmental Director
Bonnie Snider, Fiscal Officer
Katie Norris, Fiscal Officer in Training

Absent:

Approval of Minutes:

The previous minutes from March 17, 2022 were motioned for approval by Dr. Dan Jones. Jayn Devney seconded the motion: all voted yes; motion carried. Ayes: All Nays: None

Vital Statistics and Public Nursing Report:

The Vital Statistics and the Nursing Reports for March were submitted for Board review. (see attached report).

Garen pointed out work Teresa is doing for the Stigma Reduction program. Jayn mentioned it was nice to see the reduction in infectious disease and Covid19 numbers. Garen informed the board that neighboring counties were experiencing a syphilis uptake, but Harrison County has yet to see a change.

With no further discussion, Jayn Devney motioned to accept the Vital Statistics and Nursing Report portion of the consent agenda as submitted, seconded by Dr. Dan Jones, all voted yes; motion carried. Ayes: All Nays: None



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Financial Report:

The Cash Balance Report and the Auditor’s Financial Report for month ending March 31, 2022 were presented to the Board of Health members for discussion and viewing as follows:

1. Revenue received totaled: \$39,578.33
2. Expenses paid totaled: \$88,413.33
3. March 31, 2022 ending balance: \$1,384,405.09

CASH BALANCE REPORT

Report Period: March 2022

Program	Carryover Balance	Revenue		Expenses		Balance
		M-T-D	Y-T-D	M-T-D	Y-T-D	
E001-E01 District Health	\$1,282,703.10	\$5,466.36	\$13,877.79	\$55,828.72	\$189,916.62	\$1,107,977.21
E001-E05 District Health-Property Tax	\$0.00	\$1,312.94	\$1,312.94			
E001-E02 Private Water	\$10,131.87	\$614.00	\$3,051.00	\$449.79	\$1,894.69	\$11,288.18
E001-E03 Food Service	\$11,905.45	\$12,747.92	\$30,238.89	\$7,758.43	\$14,861.61	\$27,282.73
E001-E04 Pools	\$580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$580.00
E001-E06 Camps	\$522.88	\$0.00	\$0.00	\$0.00	\$0.00	\$522.88
E001-E07 Tattoo	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
E001-E11 Septics	\$959.11	\$2,726.75	\$10,582.25	\$1,006.83	\$2,577.58	\$8,963.78
E001-E12 RHWP Grant	\$23,950.42	\$2,166.67	\$8,684.68	\$1,770.60	\$3,050.08	\$29,585.02
E001-E14 PHEP Grant	\$35,574.92	\$0.00	\$0.00	\$3,865.80	\$11,578.62	\$23,996.30
E001-E17 WPCFLF Program	\$37,295.20	-\$185.25	\$14,760.00	\$760.00	\$47,150.00	\$4,905.20
E001-E18 WIC Grant	\$10,181.35	\$7,170.26	\$20,429.99	\$6,821.66	\$21,835.39	\$8,775.95
E001-E22 Cribs for Kids - MCH	\$7,823.16	\$0.00	\$6,130.00	\$0.00	\$0.00	\$13,953.16
E001-E24 Veggie U Program - MCH	\$2,944.37	\$0.00	\$0.00	\$100.00	\$461.33	\$2,483.04
E001-E26 CO20 Covid Response Grant	\$5,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300.00
E001-E27 CT20 Contact Tracing Grant	\$30,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,700.00
E001-E28 Stigma Reduction Initiative	\$60,000.00	\$0.00	\$0.00	\$121.01	\$121.01	\$59,878.99
E001-E29 CO21 Covid Response Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E30 Vaccine Needs Assessment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E31 Enhanced Operations	\$0.00	\$7,558.68	\$21,383.64	\$5,599.20	\$26,982.84	-\$5,599.20
E001-E32 CT21 Contact Tracing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E33 VE21 Vaccine Equity & Support	\$47,201.98	\$0.00	\$0.00	\$711.20	\$887.15	\$46,314.83
E001-E34 Transfer In	\$10,757.11	\$0.00	\$0.00	\$0.00	\$0.00	\$10,757.11
E001-E35 CN22 Covid19 Vaccination Grant	\$0.00	\$0.00	\$0.00	\$3,620.09	\$3,620.09	-\$3,620.09
Grand Total	\$1,578,890.92	\$39,578.33	\$130,451.18	\$88,413.33	\$324,937.01	\$1,384,405.09
		R	R	R	R	R

The WPCFLF Program took in \$210.00 for the month of March.

On Feb. 1, 2022 I receipted into the WPCFLF program by error a total of \$13,570.25.

On 3/16/22 I made a correction being a credit back to the Septic Fund in the amount of \$395.25

\$13,175.00 went into the WPCFLF Program.

Kent Murray motioned to accept the financial report as presented and that the report be filed for audit, Dr. Dan Jones seconded the motion, all voted yes, motion carried. Ayes: All Nays: None



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A voucher report for period 03/18/2022 – 04/21/2022 was presented to board members for viewing and approval in the total amount of \$24,619.65 as follows: Supplies: \$5,965.51; Equipment: \$1,349.99; Utilities: \$2,215.00; Contract Services: \$8,283.61; Mileage/Expenses: \$483.34; Advertising & Printing: \$19.95; State Fees: \$5,400.82; Contingencies: \$200.00; Insurance/License: \$100.00 and Promotional Items: \$601.43.

Jayn asked where the SilverSneakers funding came from and if the program was grant funded. Garen explained the department applied for a grant opportunity and was denied due to demographics. The board decided to move forward with the SilverSneakers program by funding it through the General (District Health) fund.

Vouchers presented were approved upon a motion by Jayn Devney, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

Bonnie informed the board that the department received first half of the real estate property tax in the amount of \$503,997.83.

Bonnie presented the **Contract for Service between the Harrison County Commissioners and the Harrison County Board of Health for four years beginning January 01, 2022 and terminating December 31, 2025** for board approval. Jayn asked whether the county or board of health proposed the four-year contract length. Bonnie did not know who proposed the four-year length and Dr. Jones asked Garen to provide the board with follow-up regarding contract length after reviewing the Ohio Revised Code and additional resources.

Jayn Devney motioned to approve the Contract with Commissioners, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

With no further discussion, Dr. Dan Jones motioned to approve the Fiscal portion of the consent agenda, seconded by Jayn Devney, all voted yes, motion carried. Ayes: All Nays: None

Environmental Report:

The Environmental Division's Consent Agenda Report was submitted for Board review. (see attached report).

Discussion:

Erika presented the following variance for board approval: Peggy Ashford, property location 42250 Cadiz Dennison Rd. Cadiz, OH 43907 NPDES (National Pollutant Discharge Elimination System) will be within 50 feet from Standing Stone Fork Creek 3701-29-06 (G)(3)(b). Erika explained the NPDES will be on the side where the home sits and the EPA is handling the restaurant portion.

Jayn asked what happens next if the board does not pass the variance. Erika explained the environmental division would have to find another means of putting something in. Erika stated the NPDES is a last resort and if the system does not go through, it is unclear of what path the department and homeowner would take to



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resolve the issue. Dr. Jones asked Erika if there were any concerns or if she was in approval of this system and variance. Erika clarified any variance or resolution brought before the board is discussed by the division and with the EPA and has the environmental division's approval.

With no further questions, Dr. Dan Jones motioned to accept the variance for Peggy Ashford, seconded by Jayn Devney, all voted yes, motion carried. Ayes: All Nays: None

Erika informed the board that the environmental division ladies are now members of the Ohio Environmental Health Association (OEHA) to align with Public Health Accreditation Board (PHAB) site visitor suggestions. The department was notified by an Ohio Department of Health detective that a man is impersonating an environmental health specialist in Harrison and surrounding counties. Garen reminded Erika to communicate with local police and always carry department identification.

Erika briefly updated the board regarding Piedmont. She and Jade attend sewage and water meetings to discuss Piedmont's sewage system and Jade now has a point of contact for an individual who can help Piedmont obtain grants.

With no further discussion, Dr. Dan Jones motioned to approve the Environmental Division portion of the consent agenda, seconded by Jayn Devney, all voted yes, motion carried. Ayes: All Nays: None

Accreditation:

The Accreditation Report was submitted for Board review. (see attached report)

Leann stated PHAB site visitors uploaded their report for viewing. The report will be sent to PHAB and the deciding board will choose to approve accreditation or place the department on a corrective action plan. Out of that report, there were eleven demonstrated measures and eighteen re-demonstrated, meaning there are roughly twenty-nine measures that will be focused on in the main report. Fifty measures were marginally demonstrated and twenty-one were fully demonstrated.

Adele asked Leann the amount of time an entity has to complete a corrective action plan. Leann and PHAB specialist Carrie Thomas will put a plan together, if necessary, and generally an entity has a year to work through the corrective action plan.

Leann informed the board that Community Health Assessment surveys continue coming into the department (714 total) and the current trend seems to reflect mental health/drugs and alcohol, cancer, and obesity as being top three health concerns.

Garen asked Leann if a shift will occur to PHAB 2.0 for the health department later down the road. Leann said she plans to ask PHAB specialist Carrie Thomas questions of that nature when they meet after learning of the department's accreditation status after PHAB's May 20th meeting. Leann stated the department is in limbo where some of PHAB 2.0 will and will not apply. Due to PHAB's decision being made after the next Board



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of Health meeting, Adele asked Leann to communicate to the board what decision she hears from PHAB so the board is prepared to discuss during the June meeting.

With no further discussion, Kent Murray motioned to approve the Accreditation portion of the consent agenda, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

Administration Report:

The Administration report was submitted for Board review. (see attached report)

Garen highlighted the approval of a second booster for anyone fifty years or older and immunocompromised individuals. The department has administered almost fifty second booster shots. Adele asked if the department is communicating to the potential market of those eligible for boosters. Garen echoed the Harrison News Herald has put small blurbs in the paper and the department's Facebook page mentions booster availability.

Garen discussed House Bill 463 and Senate Bill 296 as listed in the consent agenda. As a reminder, Garen stated Zoom teleconference communications will expire July 1, 2022 and the board will need to move back to "in person" meetings.

Dr. Dan Jones motioned to approve the Administration portion of the Consent Agenda, seconded by Jayn Devney, all voted yes, motion carried. Ayes: All Nays: None

In closing, Garen asked Leann to read the department's three greatest strengths and overall impression of the department as a functioning health department as listed in the PHAB site visit team's report.

Three greatest strengths:

- HCGHD demonstrates a solid commitment to improvement and growth as an organization. The department and the Board of Health have undergone a transformation and have used the accreditation process to develop and implement foundational elements of public health. The Board and the community partners specifically highlighted the tremendous growth of the department. Future plans include expansion of health education resources throughout the community in response to identified health issues.
- HCGHD has a robust, collaborative relationship with community partners. Meetings with community partners demonstrated that the health department is viewed as responsive, passionate, and knowledgeable. The department is a key player in the larger public health system. They are respected and trusted in their community. The department successfully used the COVID-19 pandemic to expand their partnerships and visibility.
- HCGHD has a strong, interactive relationship with an engaged Board of Health which includes frequent communication. The Board of Health clearly trusts the department's expertise and looks to them as subject matter experts. The Board and the staff have a unified vision for the future of the health department and are working to improve population health in both the short term and long term.



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Overall impression of the department as a functioning health department:

HCGHD has an enthusiastic staff and leadership team who work to protect the health of their jurisdiction. Staff are dedicated and committed to reaching all residents in their community. The department has strong, open relationships with partners, stakeholders, and their governing entity. The department is self-aware of the areas for future growth and is using the accreditation process to guide their vision for moving forward. Harrison County is fortunate to be served by this department.

With no further discussion or business brought before the board, Dr. Dan Jones motioned to adjourn at 1:51pm, seconded by Kent Murray, all voted yes, motion carried.

Respectfully submitted,

Not Present
President

Date: 5-19-22

Not Present
Vice President

Date: 5-19-22

Scott Pendleton DVM
Dr. Scott Pendleton, DVM

Date: 5-19-22

Secretary/or Garen Rhome, Administrator

Date: _____

[Signature]
Chairman Pro tem

Date: 5/19/22