



HARRISON COUNTY GENERAL HEALTH DISTRICT

Minutes of the Board of Health

Held March 17, 2022

Due to the COVID-19 Pandemic the meeting of the Board of Health was conducted through Zoom Video Communications.

Call to Order: Vice President Dr. Dan Jones called the meeting to order at 12:59 PM.

Board Members Present:

Dr. Dan Jones
Ms. Melissa Powers
Mr. Kent Murray

Absent:

Mrs. Adele Mason

Staff and Other Members Present:

Dr. Scott Pendleton, Health Commissioner
Garen Rhome, Administrator
Leann Cline, Accreditation Coordinator
Teresa Koniski RN, Director of Nursing
Erika Battistel, Environmental Director
Bonnie Snider, Fiscal Officer
Katie Norris, Fiscal Officer in Training

Absent:

Guests Present:

Jayn Devney

Dr. Dan Jones introduced Jayn Devney who was appointed as Board of Health member by the District Advisory Council at their annual meeting on March 7, 2022. **Jayn swore her oath as Board of Health member to fulfill the remaining term of Kate Sedgmer (2019 - 2023).**

The District Advisory Council also **re-appointed Melissa Powers to serve as Board of Health member (term 2022 – 2025).**

Approval of Minutes:

The previous minutes from February 24, 2022 were motioned for approval by Kent Murray. Melissa Powers seconded the motion: all voted yes; motion carried. Ayes: All Nays: None

Vital Statistics and Public Nursing Report:

The Vital Statistics and the Nursing Reports for February were submitted for Board review. (see attached report).



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With no discussion, Kent Murray motioned to accept the Vital Statistics Report portion of the consent agenda as submitted, seconded by Melissa Powers, all voted yes; motion carried. Ayes: All Nays: None

Dr. Jones and Teresa discussed the Lyme Disease Prevalence in Harrison County 2021 report. Dr. Jones asked where the prevalence ranked compared to neighboring counties. Teresa stated surrounding counties had high incidence of cases as well, but Harrison County ranks highest of Lyme Disease cases per capita.

Teresa highlighted community outreach events staff would like to participate in throughout the year. Teresa requested the board consider paying staff/team participation fees for cancer support 5K's and fees associated with booth space rental for events. The board expressed interest in staff participation and Dr. Jones highlighted Blues for A Cure will take place June 25th. Garen stated a motion was unnecessary at this time and the board would see entry or rental fees on future voucher reports.

With no further discussion, Jayn Devney motioned to accept the Nursing Report portion of the consent agenda as submitted, seconded by Kent Murray, all voted yes; motion carried. Ayes: All Nays: None

Financial Report:

The Cash Balance Report and the Auditor's Financial Report for month ending February 28, 2022 were presented to the Board of Health members for discussion and viewing as follows:

1. Revenue received totaled: \$55,563.60
2. Expenses paid totaled: \$101,541.11
3. February 28, 2022 ending balance: \$1,433,240.09

Report Period: February 2022

Program	Carryover Balance	Revenue		Expenses		Balance
		M-T-D	Y-T-D	M-T-D	Y-T-D	
E001-E01 District Health	\$1,282,703.10	\$3,168.34	\$8,411.43	\$61,459.71	\$134,087.90	\$1,157,026.63
E001-E05 District Health-Property Tax	\$0.00					
E001-E02 Private Water	\$10,131.87	\$1,242.00	\$2,437.00	\$554.79	\$1,444.90	\$11,123.97
E001-E03 Food Service	\$11,905.45	\$17,010.31	\$17,490.97	\$5,438.07	\$7,103.18	\$22,293.24
E001-E04 Pools	\$580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$580.00
E001-E06 Camps	\$522.88	\$0.00	\$0.00	\$0.00	\$0.00	\$522.88
E001-E07 Tattoo	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
E001-E11 Septics	\$959.11	\$926.50	\$7,855.50	\$1,051.49	\$1,570.75	\$7,243.86
E001-E12 RHWP Grant	\$23,950.42	\$4,338.34	\$6,518.01	\$552.22	\$1,279.48	\$29,188.95
E001-E14 PHEP Grant	\$35,574.92	\$0.00	\$0.00	\$3,865.80	\$7,712.82	\$27,862.10
E001-E17 WPCLF Program	\$37,295.20	\$13,570.25	\$14,945.25	\$14,000.00	\$46,390.00	\$5,850.45
E001-E18 WIC Grant	\$10,181.35	\$7,843.47	\$13,259.73	\$7,170.26	\$15,013.73	\$8,427.35
E001-E22 Cribs for Kids - MCH	\$7,823.16	\$0.00	\$6,130.00	\$0.00	\$0.00	\$13,953.16
E001-E24 Veggie U Program - MCH	\$2,944.37	\$0.00	\$0.00	\$361.33	\$361.33	\$2,583.04
E001-E26 CO20 Covid Response Grant	\$5,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300.00
E001-E27 CT20 Contact Tracing Grant	\$30,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,700.00
E001-E28 Stigma Reduction Initiative	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00
E001-E29 CO21 Covid Response Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E30 Vaccine Needs Assessment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E31 Enhanced Operations	\$0.00	\$7,464.39	\$13,824.96	\$6,911.49	\$21,383.64	-\$7,558.68
E001-E32 CT21 Contact Tracing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E33 VE21 Vaccine Equity & Support	\$47,201.98	\$0.00	\$0.00	\$175.95	\$175.95	\$47,026.03
E001-E34 Transfer In	\$10,757.11	\$0.00	\$0.00	\$0.00	\$0.00	\$10,757.11
Grand Total	\$1,678,890.92	\$55,563.60	\$90,872.85	\$101,541.11	\$236,523.68	\$1,433,240.09



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Jayn asked if the department is drawing down on their cash balance or is the change related to the way revenue or spending is happening? Is this a real decrease or just the way revenues flow in and out? Bonnie stated the report reflects the way revenue and expenses flow in and out.

Kent Murray motioned to accept the financial report as presented and that the report be filed for audit, Melissa Powers seconded the motion, all voted yes, motion carried. Ayes: All Nays: None

A voucher report for period 02/24/2022 – 03/17/2022 was presented to board members for viewing and approval in the total amount of \$5,161.09 as follows: Supplies: \$1,071.23; Utilities: \$315.09; Contract Services: \$643.44; Mileage/Expenses: \$472.33; State Fees: \$2,048.00; Contingencies: \$422.00 and Dues/Fees: \$189.00.

Vouchers presented were approved upon a motion by Kent Murray, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

Bonnie presented March 2022 Purchase Orders to the Board of Health for viewing and approval in the amount of \$115,500.00 as follows:

PO Number	Code	Description	Amount	PO Type
22-383	E000-E02	Supplies	\$30,000.00	Blanket
22-384	E000-E03	Equipment	\$2,000.00	Blanket
22-385	E000-E05	Utilities	\$6,000.00	Blanket
22-386	E000-E06	Contract Services	\$20,000.00	Blanket
22-387	E000-E06	Contract Services - Accreditation	\$14,000.00	Blanket
22-388	E000-E06	Contract Services - WPCLF	\$25,000.00	Blanket
22-389	E000-E07	Mileage & Expense	\$4,000.00	Blanket
22-390	E000-E09	Advertising & Printing	\$2,000.00	Blanket
22-391	E000-E13	State Fees	\$6,000.00	Blanket
22-392	E000-E14	Contingencies	\$500.00	Blanket
22-393	E000-E17	Insurance/License	\$4,000.00	Blanket
22-394	E000-E21	Dues/Fees	\$1,000.00	Blanket
22-395	E000-E22	Promotional Items	\$1,000.00	Blanket

Kent Murray motioned to approve purchase orders as presented, seconded by Jayn Devney, all voted yes, motion carried. Ayes: All Nays: None

Bonnie presented the 2022 Fiscal Year Financial **Permanent Budget** worksheet broken down by programs and departments in the total amount of \$3,041,945.33. With no questions or concerns, **Resolution 2022-130** was presented.



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Subject: 2022 Permanent Budget
 Fiscal Year 2022

Approve Date: March 17, 2022

Fund/Program	12/31/2021 Carryover Beginning Balance Appropriation	Adjustments to Estimated Revenue	Permanent Budget Allocation Total
E01-District Health	\$1,282,703.10	\$900,835.09	\$2,183,538.19
E02-Private Water	\$10,131.87	\$22,140.00	\$32,271.87
E03-Food Service	\$11,905.45	\$35,200.00	\$47,105.45
E04-Pools	\$580.00	\$580.00	\$1,160.00
E06-Camps	\$522.88	\$5,860.00	\$6,382.88
E07-Tattoo	\$360.00	\$0.00	\$360.00
E11-Septics	\$959.11	\$32,475.00	\$33,434.11
E12-RHWP	\$23,950.42	\$25,850.00	\$49,800.42
E14-PHEP Grant	\$35,574.92	\$66,000.00	\$101,574.92
E17-WPCLF Program	\$37,295.20	\$75,000.00	\$112,295.20
E18-WIC Grant	\$10,181.35	\$109,432.00	\$119,613.35
E22-Cribs for Kids Program	\$7,823.16	\$4,200.00	\$12,023.16
E24-Veggie U Program	\$2,944.37	\$0.00	\$2,944.37
E26-CO20 Coronavirus Response	\$5,300.00	\$0.00	\$5,300.00
E27-CT20 Contact Tracing Grant	\$30,700.00	\$0.00	\$30,700.00
E28-Stigma Reduction Initiative	\$60,000.00	\$0.00	\$60,000.00
E29-CO21 Covid Response Grant	\$0.00	\$0.00	\$0.00
E30-Vaccine Needs Assessment	\$0.00	\$0.00	\$0.00
E31-Enhanced Operations	\$0.00	\$110,482.32	\$110,482.32
E32-CT21 Contact Tracing	\$0.00	\$0.00	\$0.00
E33-VE21 Vaccine Equity & Support	\$47,201.98	\$0.00	\$47,201.98
E34-Transfer In	\$10,757.11	\$0.00	\$10,757.11
E35-Covid-19 Vaccination CN22 Grant	\$0.00	\$75,000.00	\$75,000.00
TOTAL	\$1,578,890.92	\$1,463,054.41	\$3,041,945.33

A copy of the Permanent Budget will be on file and attached to the March 17, 2022 BOH meeting minutes.

Kent Murray moved the adoption of **Resolution 2022-130**: be it resolved by the Board of Health to approve and submit the permanent budget in the amount of \$3,041,945.33 for the year commencing January 1, 2022 for consideration by the County Budget Commission.

Melissa Powers seconded the resolution and the roll call upon its adoption; the vote resulted as follows:

Dr. Dan Jones	Yea	Kent Murray	Yea
Melissa Powers	Yea	Jayn Devney	Yea

Bonnie explained the department received a Notice of Award in the amount of \$75,000.00 for the Covid-19 Vaccination CN22 Grant.

Bonnie requested the board approve a **new revenue line item (Revenue Code: R0220-E001-E35) for fund name: Covid-19 Vaccination CN22 Grant.**

Kent Murray motioned to approve new line item **E001-E35 CN22 Grant**, seconded by Jayn Devney, all voted yes, motion carried. Ayes: All Nays: None



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Bonnie reviewed Revenue Allocation Adjustments as detailed below.

<u>Fund</u>	<u>1/1/2022</u> <u>Est. Revenue</u>	<u>3/17/2022</u> <u>Adjustment</u>	<u>3/17/2022</u> <u>Revenue Allocation</u>
E001-E01 District Health	\$79,135.09	\$0.00	\$79,135.09
E001-E05 District Health General Property Tax	\$821,700.00	\$0.00	\$821,700.00
E001-E02 Private Water	\$22,140.00	\$0.00	\$22,140.00
E001-E03 Food Service	\$35,200.00	\$0.00	\$35,200.00
E001-E04 Pools	\$580.00	\$0.00	\$580.00
E001-E06 Camps	\$5,860.00	\$0.00	\$5,860.00
E001-E07 Tattoo	\$0.00	\$0.00	\$0.00
E001-E11 Septics	\$32,475.00	\$0.00	\$32,475.00
E001-E12 RHWP Grant	\$25,850.00	\$0.00	\$25,850.00
E001-E14 PHEP Grant	\$66,000.00	\$0.00	\$66,000.00
E001-E17 Water Pollution Control Loan, WPCLF	\$75,000.00	\$0.00	\$75,000.00
E001-E19 WIC Program	\$109,432.00	\$0.00	\$109,432.00
E001-E22 Cribs for Kids	\$4,200.00	\$0.00	\$4,200.00
E001-E24 Veggie U Program	\$0.00	\$0.00	\$0.00
E001-E26 CO20 Crisis Response Grant	\$0.00	\$0.00	\$0.00
E001-E27 CT20 Contact Tracing Grant	\$0.00	\$0.00	\$0.00
E001-E28 Stigma Reduction Initiative	\$0.00	\$0.00	\$0.00
E001-E29 CO21 Covid Response Supplemental	\$0.00	\$0.00	\$0.00
E001-E30 Vaccine Needs Assessment	\$0.00	\$0.00	\$0.00
E001-E31 Enhanced Operations	\$1,082.24	\$109,400.08	\$110,482.32
E001-32 CT21 Contact Tracing Grant	\$0.00	\$0.00	\$0.00
E001-E33 VE21 Vaccine Equity & Support	\$0.00	\$0.00	\$0.00
E001-E34 Transfer In	\$0.00	\$0.00	\$0.00
E001-E35 Covid-19 Vaccination CN22 Grant	\$0.00	\$75,000.00	\$75,000.00
Total	\$1,278,654.33	\$184,400.08	\$1,463,054.41

Jayn Devney motioned to approve Revenue Allocation Adjustments, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

Bonnie reviewed the County and IHAC Expense Summary Program, Department reports for adjustments in the total amount of \$580,540.93 as follows:

County Expenditure Report

<u>General Health Account</u>		<u>Present</u> <u>Allocation</u>	<u>Adjustments</u>	<u>New</u> <u>Allocation</u>
E000-E01	Salaries	\$522,900.00	\$377,700.00	\$900,600.00
E000-E02	Supplies	\$134,430.52	\$45,008.54	\$179,439.06
E000-E03	Equipment	\$31,500.00	\$24,200.00	\$55,700.00
E000-E05	Utilities	\$24,600.00	\$5,420.00	\$30,020.00
E000-E06	Contract Services	\$180,371.00	\$33,129.00	\$213,500.00
E000-E07	Mileage/Expense	\$22,498.38	\$819.00	\$23,317.38
E000-E09	Advertising/Printing	\$5,300.00	\$9,700.00	\$15,000.00
E000-E10	PERS	\$76,206.00	\$50,118.00	\$126,324.00



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	Workers			
E000-E11	Compensation	\$7,000.00	\$6,000.00	\$13,000.00
E000-E12	Medicare	\$8,033.60	\$5,190.13	\$13,223.73
E000-E13	State Fees	\$22,120.00	\$6,200.00	\$28,320.00
E000-E14	Contingencies	\$1,000.00	\$9,000.00	\$10,000.00
E000-E15	Health Insurance	\$112,510.00	\$2,906.26	\$115,416.26
E000-E16	Life Insurance	\$700.00	\$150.00	\$850.00
E000-E17	Insurance/License	\$5,035.00	\$2,000.00	\$7,035.00
E000-E34	Accreditation Fees	\$6,000.00	\$0.00	\$6,000.00
E000-E37	Eye Insurance	\$1,500.00	\$0.00	\$1,500.00
E000-E40	Dues/Fees	\$2,200.00	\$3,000.00	\$5,200.00
E000-E41	Promotional Items	\$5,000.00	\$0.00	\$5,000.00
Grand Totals		\$1,168,904.50	\$580,540.93	\$1,749,445.43

IHAC Expense Summary (Program, Dept.) Adjustment Report

		Present 1/1/22		New
		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
<u>E01 District Health</u>				
E000-E01	Salaries	\$300,000.00	\$300,000.00	\$600,000.00
E000-E02	Supplies	\$28,000.00	\$12,000.00	\$40,000.00
E000-E03	Equipment	\$20,000.00	\$5,000.00	\$25,000.00
E000-E05	Utilities	\$6,500.00	\$9,500.00	\$16,000.00
E000-E06	Contract Services	\$93,000.00	\$0.00	\$93,000.00
E000-E07	Mileage/Expense	\$8,000.00	\$0.00	\$8,000.00
E000-E09	Advertising/Printing	\$1,500.00	\$4,500.00	\$6,000.00
E000-E10	PERS	\$45,000.00	\$39,000.00	\$84,000.00
Workers				
E000-E11	Compensation	\$5,000.00	\$0.00	\$5,000.00
E000-E12	Medicare	\$4,800.00	\$3,900.00	\$8,700.00
E000-E13	State Fees	\$12,300.00	\$6,200.00	\$18,500.00
E000-E14	Contingencies	\$1,000.00	\$9,000.00	\$10,000.00
E000-E15	Health Insurance	\$85,000.00	\$0.00	\$85,000.00
E000-E16	Life Insurance	\$700.00	\$150.00	\$850.00
E000-E17	Insurance/License	\$4,000.00	\$2,000.00	\$6,000.00
E000-E34	Accreditation Fees	\$6,000.00	\$0.00	\$6,000.00
E000-E37	Eye Insurance	\$1,500.00	\$0.00	\$1,500.00
E000-E40	Dues/Fees	\$2,000.00	\$3,000.00	\$5,000.00
E000-E41	Promotional Items	\$5,000.00	\$0.00	\$5,000.00
Grand Totals		\$629,300.00	\$394,250.00	\$1,023,550.00

		Present 1/1/22		New
		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
<u>E02 Private Water</u>				
E000-E01	Salaries	\$8,000.00	\$0.00	\$8,000.00
E000-E02	Supplies	\$1,000.00	\$0.00	\$1,000.00
E000-E06	Contract Services	\$2,000.00	\$0.00	\$2,000.00
E000-E07	Mileage/Expense	\$1,000.00	\$0.00	\$1,000.00



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<u>E11 Septic</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$25,000.00	-\$7,000.00	\$18,000.00
E000-E02	Supplies	\$1,000.00	-\$200.00	\$800.00
E000-E07	Mileage/Expense	\$2,500.00	-\$500.00	\$2,000.00
E000-E10	PERS Workers	\$3,500.00	-\$980.00	\$2,520.00
E000-E11	Compensation	\$250.00	\$0.00	\$250.00
E000-E12	Medicare	\$362.50	-\$101.50	\$261.00
E000-E13	State Fees	\$2,800.00	\$0.00	\$2,800.00
E000-E15	Health Insurance	\$4,500.00	\$0.00	\$4,500.00
	Grand Totals	\$39,912.50	-\$8,781.50	\$31,131.00

<u>E12 RHWP</u>		<u>Present 1/1/22 Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$13,500.00	-\$6,500.00	\$7,000.00
E000-E02	Supplies	\$4,500.00	-\$2,400.00	\$2,100.00
E000-E07	Mileage/Expense	\$400.00	\$400.00	\$800.00
E000-E09	Advertising/Printing	\$2,800.00	-\$800.00	\$2,000.00
E000-E10	PERS Workers	\$1,890.00	-\$910.00	\$980.00
E000-E11	Compensation	\$175.00	\$0.00	\$175.00
E000-E12	Medicare	\$195.75	-\$94.25	\$101.50
E000-E15	Health Insurance	\$3,500.00	-\$2,000.00	\$1,500.00
E000-E17	Insurance/License	\$949.00	\$0.00	\$949.00
	Grand Totals	\$27,909.75	-\$12,304.25	\$15,605.50

<u>E14 PHEP Grant</u>		<u>Present 1/1/22 Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E01	Salaries	\$43,000.00	\$3,000.00	\$46,000.00
E000-E02	Supplies	\$7,000.00	-\$3,000.00	\$4,000.00
E000-E03	Equipment	\$5,000.00	-\$3,000.00	\$2,000.00
E000-E05	Utilities	\$400.00	\$0.00	\$400.00
E000-E06	Contract Services	\$8,500.00	\$0.00	\$8,500.00
E000-E07	Mileage/Expense	\$4,500.00	-\$2,500.00	\$2,000.00
E000-E10	PERS Workers	\$6,020.00	\$420.00	\$6,440.00
E000-E11	Compensation	\$500.00	\$0.00	\$500.00
E000-E12	Medicare	\$623.50	\$43.50	\$667.00
E000-E17	Insurance/License	\$86.00	\$0.00	\$86.00
	Grand Totals	\$75,629.50	-\$5,036.50	\$70,593.00

<u>E17 WPCLF</u>		<u>Present 1/1/22 Allocation</u>	<u>Adjustment</u>	<u>New Allocation</u>
E000-E06	Contract Services	\$76,871.00	\$13,129.00	\$90,000.00
	Grand Totals	\$76,871.00	\$13,129.00	\$90,000.00



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		Present 1/1/22		New
		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
<u>E19 WIC</u>				
E000-E01	Salaries	\$73,500.00	\$0.00	\$73,500.00
E000-E02	Supplies	\$3,000.00	\$0.00	\$3,000.00
E000-E03	Equipment	\$1,500.00	\$0.00	\$1,500.00
E000-E05	Utilities	\$17,700.00	-\$5,700.00	\$12,000.00
E000-E07	Mileage/Expense	\$2,200.00	\$1,300.00	\$3,500.00
E000-E09	Advertising/Printing	\$1,000.00	\$0.00	\$1,000.00
E000-E10	PERS	\$10,290.00	\$0.00	\$10,290.00
	Workers			
E000-E11	Compensation	\$650.00	\$0.00	\$650.00
E000-E12	Medicare	\$1,065.75	\$0.00	\$1,065.75
E000-E15	Health Insurance	\$3,000.00	-\$2,000.00	\$1,000.00
E000-E40	Dues/Fees	\$200.00	\$0.00	\$200.00
	Grand Totals	\$114,105.75	-\$6,400.00	\$107,705.75
		Present 1/1/22		New
		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
<u>E22 Cribs for Kids</u>				
E000-E01	Salaries	\$800.00	-\$800.00	\$0.00
E000-E02	Supplies	\$5,000.00	\$0.00	\$5,000.00
E000-E07	Mileage/Expense	\$250.00	\$0.00	\$250.00
E000-E10	PERS	\$112.00	-\$112.00	\$0.00
E000-E12	Medicare	\$11.60	-\$11.60	\$0.00
E000-E15	Health Insurance	\$1,000.00	-\$1,000.00	\$0.00
	Grand Totals	\$7,173.60	-\$1,923.60	\$5,250.00
		Present 1/1/22		New
		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
<u>E24 Veggie U</u>				
E000-E02	Supplies	\$1,000.00	\$1,000.00	\$2,000.00
E000-E07	Mileage/Expense	\$300.00	\$0.00	\$300.00
	Grand Totals	\$1,300.00	\$1,000.00	\$2,300.00
		Present 1/1/22		New
		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
<u>E26 CO-20 Crisis Response Grant</u>				
E000-E02	Supplies	\$0.00	\$5,300.00	\$5,300.00
	Grand Totals	\$0.00	\$5,300.00	\$5,300.00
		Present 1/1/22		New
		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
<u>E27 CT-20 Contact Tracing Grant</u>				
E000-E02	Supplies	\$0.00	\$20,000.00	\$20,000.00
E000-E03	Equipment	\$0.00	\$10,700.00	\$10,700.00
	Grand Totals	\$0.00	\$30,700.00	\$30,700.00

Present 1/1/22

New



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<u>E28 Stigma Reduction Initiative</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E02	Supplies	\$0.00	\$35,000.00	\$35,000.00
E000-E06	Contract Services	\$0.00	\$20,000.00	\$20,000.00
E000-E09	Advertising/Printing	\$0.00	\$5,000.00	\$5,000.00
Grand Totals		\$0.00	\$60,000.00	\$60,000.00

<u>E29 CO21 Covid Response Grant</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E02	Supplies	\$49,025.52	-\$49,025.52	\$0.00
Grand Totals		\$49,025.52	-\$49,025.52	\$0.00

<u>E31 Enhanced Operations</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$30,000.00	\$39,000.00	\$69,000.00
E000-E02	Supplies	\$14,305.00	\$6,283.34	\$20,588.34
E000-E05	Utilities	\$0.00	\$1,620.00	\$1,620.00
E000-E07	Mileage/Expense	\$250.00	\$650.00	\$900.00
E000-E10	PERS	\$4,200.00	\$5,700.00	\$9,900.00
E000-E12	Medicare	\$435.00	\$728.98	\$1,163.98
E000-E15	Health Insurance	\$5,810.00	\$1,500.00	\$7,310.00
Grand Totals		\$55,000.00	\$55,482.32	\$110,482.32

<u>E33 Vaccine Equity</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E02	Supplies	\$20,000.00	\$12,201.98	\$32,201.98
E000-E03	Equipment	\$5,000.00	\$10,000.00	\$15,000.00
Grand Totals		\$25,000.00	\$22,201.98	\$47,201.98

<u>E34 Workers Comp.</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E11	Workers Compensation	\$0.00	\$6,000.00	\$6,000.00
Grand Totals		\$0.00	\$6,000.00	\$6,000.00

<u>E35 CN22 Covid19 Vaccination Grant</u>		<u>Allocation</u>	<u>Adjustment</u>	<u>Allocation</u>
E000-E01	Salaries	\$0.00	\$50,000.00	\$50,000.00
E000-E02	Supplies	\$0.00	\$7,848.74	\$7,848.74
E000-E03	Equipment	\$0.00	\$1,500.00	\$1,500.00
E000-E07	Mileage/Expense	\$0.00	\$520.00	\$520.00
E000-E09	Advertising/Printing	\$0.00	\$1,000.00	\$1,000.00
E000-E10	PERS	\$0.00	\$7,000.00	\$7,000.00



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E000-E12	Medicare	\$0.00	\$725.00	\$725.00
E000-E15	Health Insurance	\$0.00	\$6,406.26	\$6,406.26
	Grand Totals	\$0.00	\$75,000.00	\$75,000.00
Present 1/1/22 Allocation Total		\$1,168,904.50		
Adjustment Total		\$580,540.93		
Allocation Total Approved 3/17/22		\$1,749,445.43		

Melissa Powers motioned to approve Expense Allocation Adjustments in the amount of \$580,540.93, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

Garen asked for approval of Form 102.003 – HCGHD Personnel Files, Required Documentation Tracking Sheet. Dr. Jones asked how the process was being done before. Garen stated the process remains the same but now the department will have an official documentation form.

Jayn Devney motioned to approve Form 102.003, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

With no further discussion, Kent Murray motioned to approve the Fiscal portion of the consent agenda, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

Environmental Report:

The Environmental Division’s Consent Agenda Report was submitted for Board review. (see attached report).

Discussion:

Erika presented three resolutions for board approval:

Resolution 2022-131 whereas the Harrison County Board of Health awards contract #2021-04 Mansell Theaker & Son Excavating (Service Provider) for the proposal(s) submitted and accepted for the repair and/or replacement of residential sewage treatment systems: homeowner Mark Adams of 45877 Old Hopedale Rd. Hopedale, OH 43976 with funding tier 100% - total contract \$600.00 and portion funded \$600.00.

Melissa Powers motioned to accept **Resolution 2022-131**, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

Resolution 2022-132 whereas the Harrison County Board of Health Board awards contract #2021-05 Mansell Theaker & Son Excavating (Service Provider) for the proposal(s) submitted and accepted for the repair and/or replacement of residential sewage treatment systems: homeowner Jerry Hines of 88670 Mud Run Rd. Uhrichsville, OH 44683 with funding tier 85% - total contract \$325.00 and portion funded \$276.25.



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Kent Murray motioned to accept **Resolution 2022-132**, seconded by Jayn Devney, all voted yes, motion carried. Ayes: All Nays: None

Resolution 2022-133 whereas the Harrison County Board of Health Board awards contract #2021-06 Quality Environmental Services (Service Provider) for the proposal(s) submitted and accepted for the repair and/or replacement of residential sewage treatment systems: homeowner Shylo Tanner of 46180 Old Hopedale Rd. Cadiz, OH with funding tier 100% - total contract \$1,010.00 and portion funded \$1,010.00.

Jayn Devney motioned to accept **Resolution 2022-133**, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

Dr. Jones asked Erika to comment on the amount of funds the WPCLF program went through in 2021. Erika stated the program used \$63,720.09 out of the available \$150,000.00.

With no further discussion, Jayn Devney motioned to approve the Environmental Division portion of the consent agenda, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

Accreditation:

The Accreditation Report was submitted for Board review. (see attached report)

Leann stated the department went through the PHAB virtual site visit March 1st, 2nd and 3rd and the site visit team will compile their report in five to six weeks. The Public Health Accreditation Board will review the report and ultimately decide if the department will be accredited or put on a corrective action plan.

The 2022 Community Health Assessment is ongoing and will wrap up the end of March. According to SurveyMonkey, only 3% of the county has completed the Community Health Assessment. Dr. Pendleton asked Leann to send him the link and Heritage Veterinary Care will post to their Facebook page.

Garen added the overall accreditation process was positive and the department had a good visit. Dr. Jones highlighted his viewpoint of the site visit and challenged the group to think of goals as a team and what the department wants to focus on moving forward.

With no further discussion, Kent Murray motioned to approve the Accreditation portion of the Consent Agenda, seconded by Melissa Powers, all voted yes, motion carried. Ayes: All Nays: None

Administration Report:

The Administration report was submitted for Board review. (see attached report)

Garen highlighted new Covid-19 level framework from the CDC to slow and prevent severe and hospitalized Covid-19 cases. Garen stated the public often ask when Covid-19 will no longer be a pandemic and although we are doing great in Harrison County, portions of the world still struggle with covid.



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With no further discussion, Kent Murray motioned to approve the Administration portion of the Consent Agenda, seconded by Jayn Devney, all voted yes, motion carried. Ayes: All Nays: None

With no further discussion or business brought before the board, Melissa Powers motioned to adjourn at 1:52pm, seconded by Kent Murray, all voted yes, motion carried.

Respectfully submitted,

Adelle Maser

President

Date: 4/21/2022

Vice President

Date: _____

Dr. Scott Pendleton, DVM

Date: _____

Secretary/or Garen Rhome, Administrator

Date: _____