



HARRISON COUNTY GENERAL HEALTH DISTRICT

Minutes of the Board of Health

Held February 24, 2022

The regular scheduled Board of Health meeting for February 17, 2022 was rescheduled to February 24, 2022 as advertised online via Facebook.

Due to the COVID-19 Pandemic the meeting of the Board of Health was conducted through Zoom Video Communications.

Call to Order: President Adele Mason called the meeting to order at 1:11 PM.

Board Members Present:

Mrs. Adele Mason
Dr. Dan Jones
Mr. Kent Murray

Absent:

Ms. Melissa Powers

Staff Members and Other Members Present:

Garen Rhome, Administrator
Leann Cline, Accreditation Coordinator
Teresa Koniski RN, Director of Nursing
Erika Battistel, Environmental Director
Bonnie Snider, Fiscal Officer
Katie Norris, Fiscal Officer in Training

Absent:

Dr. Scott Pendleton, Health Commissioner

Approval of Minutes:

The previous minutes from January 20, 2022 were motioned for approval by Dr. Dan Jones. Kent Murray seconded the motion: all voted yes; motion carried. Ayes: All Nays: None

Vital Statistics and Public Nursing Report:

The Vital Statistics and the Nursing Reports for January were submitted for Board review. (see attached report).

Teresa stated the Board of Health originally allotted the nursing division \$1,500.00 to begin the Silver Sneakers program. Allotted funds were fully expended primarily on equipment and supplies. Teresa asked the board to approve \$700.00 for the purchasing of SilverSneakers t-shirts and water bottles to be given to participants reaching certain benchmarks in participation.

Dr. Dan Jones motioned to approve \$700.00 for the SilverSneakers program out of the District Health fund, seconded by Kent Murray, all voted yes; motion carried. Ayes: All Nays: None



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Teresa informed the board that this spring Harrison Hills third and fourth grade classes were participating in the Veggie-U program. The Veggie-U program promotes healthy eating and boosts student interest in growing their own fresh vegetables. Students will experience a “tasting day” where they get to try different fresh vegetables, some of which students have potentially never tried. Teresa proposed the board approve the purchase of two \$50.00 gift cards to a grocery store for the teachers to use when purchasing necessary supplies for the tasting day.

Dr. Dan Jones motioned to approve two \$50.00 grocery store gift cards, seconded by Kent Murray, all voted yes; motion carried. Ayes: All Nays: None

With no further discussion, Dr. Dan Jones motioned to accept the Vital Statistic Report and the Nursing Report portion of the consent agenda as submitted, seconded by Kent Murray, all voted yes; motion carried. Ayes: All Nays: None

Financial Report:

The Cash Balance Report and the Auditor’s Financial Report for month ending January 31, 2022 were presented to the Board of Health members for discussion and viewing as follows:

1. Revenue received totaled \$35,309.25
2. Expenses paid totaled: \$134,982.57
3. January 31, 2022 ending balance: \$1,479,217.60

CASH BALANCE REPORT

Report Period: January 2022

Program	Carryover Balance	Revenue		Expenses		Balance
		M-T-D	Y-T-D	M-T-D	Y-T-D	
E001-E01 District Health	\$1,282,703.10	\$5,243.09	\$5,243.09	\$72,628.19	\$72,628.19	\$1,215,318.00
E001-E05 District Health-Property Tax	\$0.00					
E001-E02 Private Water	\$10,131.87	\$1,195.00	\$1,195.00	\$890.11	\$890.11	\$10,436.76
E001-E03 Food Service	\$11,905.45	\$480.66	\$480.66	\$1,665.11	\$1,665.11	\$10,721.00
E001-E04 Pools	\$580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$580.00
E001-E06 Camps	\$522.88	\$0.00	\$0.00	\$0.00	\$0.00	\$522.88
E001-E07 Tattoo	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
E001-E11 Septics	\$959.11	\$6,929.00	\$6,929.00	\$519.26	\$519.26	\$7,368.85
E001-E12 RHWP Grant	\$23,950.42	\$2,179.67	\$2,179.67	\$727.26	\$727.26	\$25,402.83
E001-E14 PHEP Grant	\$35,574.92	\$0.00	\$0.00	\$3,847.02	\$3,847.02	\$31,727.90
E001-E17 WPCLF Program	\$37,295.20	\$1,375.00	\$1,375.00	\$32,390.00	\$32,390.00	\$6,280.20
E001-E18 WIC Grant	\$10,181.35	\$5,416.26	\$5,416.26	\$7,843.47	\$7,843.47	\$7,754.14
E001-E22 Cribs for Kids - MCH	\$7,823.16	\$6,130.00	\$6,130.00	\$0.00	\$0.00	\$13,953.16
E001-E24 Veggie U Program - MCH	\$2,944.37	\$0.00	\$0.00	\$0.00	\$0.00	\$2,944.37
E001-E26 CO20 Covid Response Grant	\$5,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300.00
E001-E27 CT20 Contact Tracing Grant	\$30,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,700.00
E001-E28 Stigma Reduction Initiative	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00
E001-E29 CO21 Covid Response Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E30 Vaccine Needs Assessment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E31 Enhanced Operations	\$0.00	\$6,360.57	\$6,360.57	\$14,472.15	\$14,472.15	-\$8,111.58
E001-E32 CT21 Contact Tracing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E001-E33 VE21 Vaccine Equity & Support	\$47,201.98	\$0.00	\$0.00	\$0.00	\$0.00	\$47,201.98
E001-E34 Transfer In	\$10,757.11	\$0.00	\$0.00	\$0.00	\$0.00	\$10,757.11
Grand Total	\$1,678,890.92	\$35,309.25	\$35,309.25	\$134,982.57	\$134,982.57	\$1,479,217.60



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Dr. Dan Jones motioned to accept the financial report as presented and that the report be filed for audit, Kent Murray seconded the motion, all voted yes, motion carried. Ayes: All Nays: None

A voucher report for period 01/21/2022 – 02/24/2022 was presented to board members for viewing and approval in the total amount of \$30,318.22 as follows: Supplies: \$3,750.89; Utilities: \$1,277.86; Contract Services: \$24,790.57; Mileage/Expenses: \$322.40; Advertising and Printing: \$40.00 and State Fees: \$136.50.

Vouchers presented were approved upon a motion by Dr. Dan Jones, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

Bonnie presented February 2022 Purchase Orders to the Board of Health for viewing and approval in the amount of \$866.26 as follows:

PO Number	Code	Description	Amount	PO Type
22-736	E06	Contract Services - Executech	\$173.25	Regular
22-376	E06	Contract Services - Luttamus	\$52.37	Regular
22-379	E02	Supplies - Center for Disease Detection	\$79.00	Regular
22-380	E06	Contract Services - Borden's Office Equipment	\$268.32	Regular
22-381	E06	Contract Services - Borden's Office Equipment	\$268.32	Regular
22-382	E02	Supplies - Center for Disease Detection	\$25.00	Regular

Bonnie explained the Board of Health approved original PO 22-376 Contract Service for Executech in the amount of \$173.25 during the January BOH meeting; however, when inputting POs into their system, the Auditor's office erroneously entered the number as 22-736. The PO number change was made on our in-house side to reflect the Auditor's office and PO 22-376 was edited to reflect new details as being a Contract Service for Luttamus in the amount of \$52.37.

Bonnie noted PO 22-380 and 22-381 were duplicated by accident and although both were presented for approval, PO 22-380 would be the only purchase order used.

Kent Murray motioned to approve purchase orders as presented, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

With no further discussion, Dr. Dan Jones motioned to approve the Fiscal portion of the consent agenda, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None



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Environmental Report:

The Environmental Division’s Consent Agenda Report was submitted for Board review. (see attached report).

Discussion:

The 2022 Harrison County Health Fees for Service were presented for a third reading based on the cost methodology report. Changes in fees included the following:

Less than 25,000 sq. ft.	Current Fee	2022 Fee
Level I	\$180.00	\$93.09
Level II	\$201.00	\$106.76
Level III	\$373.00	\$217.76
Level IV	\$469.00	\$280.10
Over 25,000 sq. ft		
Level I	\$254.00	\$141.21
Level II	\$267.00	\$149.41
Level III	\$914.00	\$567.71
Level IV	\$969.00	\$602.71
Mobiles	\$180.00	\$32.75

Erika presented **Resolution 2022-128** whereas, the Harrison County Board of Health has determined it necessary to establish and amend said fees for permits, license, and services to maintain respective programs, along with modifications of classifications due to legislative changes.

Dr. Dan Jones motioned to accept **Resolution 2022-128**, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

Erika presented the Harrison County Health District’s Operation and Maintenance Procedure for board review and approval.

With no questions, Kent Murray motioned to accept the Operation and Maintenance Procedure, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None

Erika presented **Resolution 2022-129** whereas the Harrison County Board of Health Board awards contract #2021-05 Pattison Aerator Repair (Service Provider) for the proposal(s) submitted and accepted for the repair and/or replacement of residential sewage treatment systems: homeowner Jerry Hines of 88670 Mud Run Rd. Uhrichsville, OH 44683 with funding tier 85% - total contract \$185.00 and portion funded \$157.25.

Kent Murray motioned to accept **Resolution 2022-129**, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None



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Erika informed the board that Scio Reisbeck's contacted the department regarding flooding from the past weekend (February 18th – 20th). The environmental division went on site and took numerous photos of flood aftermath and filed a report within the health department. Erika stated Ariel Ruth with the EPA contacted the village of Scio. The village told Ariel they spoke with Riesbeck's and advised back flow preventers were needed on their drains. Riesbeck's in turn contacted Erika and said they are in the process of installing back flow preventers along with all their remodeling.

department has been in contact with the EPA to get on Scio regarding their sewage system. The flood water brings up sewage backflow into the stores and it seems to get worse as such instances occur.

With no further discussion, Dr. Dan Jones motioned to approve the Environmental Division portion of the consent agenda, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

Accreditation:

The Accreditation Report was submitted for Board review. (see attached report)

Leann stated the department met February 11th to review and practice an Accreditation Virtual Site Visit. Staff had the opportunity to go through all items submitted in ePHAB and go over what may need resubmitted to PHAB by end of business on Monday March 7th.

Leann briefly reviewed what board members may expect during their portion of the site visit and noted to reach out with any questions. Leann also stated the department will not receive an immediate pass or fail. The PHAB site visit team will submit a report to their board which will review the report and make the decision to put us on a correction action plan, fully approve, etc.

With no further discussion, Dr. Dan Jones motioned to approve the Accreditation portion of the Consent Agenda, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

Administration Report:

The Administration report was submitted for Board review. (see attached report)

Garen reported the Ohio Department of Health moved to essentially eliminate the universal contact tracing for Covid19. ODH gave the go-ahead to move to a cluster or outbreak disease investigation model. Covid19 is still a Class A reportable disease, and the department still looks at every case that comes in to identify if it is part of an outbreak or cluster. Legally the department still has authority to order a quarantine or isolation as deemed necessary.

Adele mentioned the department had been awarded grants for contact tracing and Covid19 response and asked if this transition was affecting funding. Garen stated it may affect funding, but no funding will be taken back. Teresa stated ODH revamped grant specifications, moving from contact tracing to vaccination support and outbreak prevention.



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Garen noted in the last two months the department received good public messaging support from the Harrison New Herald.

After previously discussing with Dr. Pendleton, Garen recommended the board re-enter an accreditation contract with Leann Cline. Prosecutor Lauren Knight approved and signed the contract. Garen noted there were no changes in the contract structure.

Kent Murray motioned to approve the accreditation contract with Leann Cline, seconded by Dr. Dan Jones, all voted yes, motion carried. Ayes: All Nays: None


With no further discussion, Dr. Dan Jones motioned to approve the Administration portion of the Consent Agenda, seconded by Kent Murray, all voted yes, motion carried. Ayes: All Nays: None

With no further discussion or business brought before the board, Dr. Dan Jones motioned to adjourn at 1:52pm, seconded by Kent Murray, all voted yes, motion carried.

Respectfully submitted,

President

Date: _____



Vice President

Date: 3/17/22

Not In Attendance

Dr. Scott Pendleton, DVM

Date: _____

Secretary/or Garen Rhome, Administrator

Date: _____