

Harrison County General Health District
Minutes of the Board of Health
December 12, 2018

Meeting Location: Harrison County Health Department, location Coal Room.

Call to Order

Anita Carr, President called the meeting to order at 4:30 p.m.

Board Members present

Mrs. Anita Carr, President
Ms. Patricia Brown
Mr. John Snodgrass
Mrs. Adele Mason

Staff members present:

Scott Pendleton, Health Commissioner
Garen Rhome, Administrator
Bonnie Snider, Fiscal Officer
Teresa Pecar Koniski, Director of Nursing
John Carr, PHEP Coordinator

Meeting Minutes:

The minutes of November 14th, 2018 meeting were approved upon a motion by Patricia Brown, seconded by John Snodgrass, all voted yes, motion carried.

Public Health Nursing Report

The Nursing Division's November 2018 report was submitted for Board review.

Clinic

Tuberculin Skin Tests: 8

Hearing Test: 0

Prevent Blindness Ohio (Vision Care Assistance): 0 applicants.

Immunization Clinic/Vaccinations:

Childhood Vaccinations: 14

Adult Vaccinations: 5

Flu Shots: 0 vaccine remain of the original 120 purchased for the 2018-2019 season. We have ordered an additional 10 doses from Glaxo Smith Kline (our regular supplier) and all ten of those have been given out as well. There now appears to be a slight shortage of the 2018-19 flu shot with no prefilled syringes available from GSK or Sanofi. We have placed an order for a 10 dose multi-dose vial that should arrive next week.

The immunization clinic is handling standard childhood and adult immunizations as well as exotic immunizations for travelers as needed. We will be placing our winter quarterly refill order with VFC after the holiday closures.

Temperature logs have remained steady for the year to date with no temperature excursions.

Paternity Test:

The nursing department obtains DNA samples in our clinic for the Harrison County Child Support Enforcement Agency. We do oral swabs on their cases, they then send those samples to a laboratory.

Total Test: 3

Reportable Infectious Diseases

The County had 12 reportable communicable disease reports that included 5 cases of Chlamydia, 2 cases of Hepatitis C, 1 case of Gonorrhea, 1 case of Pertussis and 3 cases of Lyme.

All of these were entered into ODRS (the Ohio Disease Reporting System) as per required by ODH and follow up calls to patients and physicians were completed.

As of 11/30/18 we have had 29 cases of Lyme reported with 7 of the 26 being pediatric cases under the age of six.

We received a report of a positive pertussis lab from Akron Children’s Hospital on November 8th and began our investigation and interventions that day. Parents were interviewed and all persons who had prolonged social exposure to the child were notified (parents, grandparents, babysitters, neighbors) and informed to contact their primary care physician to receive prophylactic antibiotics. We contacted the Freeport Clinic to make them aware of the situation so they could prepare for an increase in patients requesting Tdap and antibiotics.

The pertussis case appears to be linked to a pertussis case in Tuscarawas County but the person who was probable link was given antibiotics without being swabbed and tested for pertussis.

The mother had already contacted his school and we received a call from their administrative office requesting guidance. We edited a letter obtained from the CDC website for them to send home to the parents of the children enrolled there. Teresa and Brandi went out to the school with laptops to review and update the immunization statuses of the 67 students enrolled in the Freeport Academy. Any student who was missing vaccinations were sent home with a letter showing which vaccines were necessary and the school has been sending us their updated shot records as they come in so we can update records in IMPACVT-SIIS.

Meetings Attended

November 2nd Cribs for Kids subcommittee mandatory attendance at Ohio Injury Prevention Coalition meeting in Dublin, OH.

November 6th Safe Schools Healthy Students final meeting

November 13th Family and Children First Council Meeting

November 28th Mental Health and Recovery Harrison County Opiate Hub

November 29th WIC Directors’ Meeting, Columbus, Ohio

Trainings

November 15th PHEP Tabletop Exercise

Community Outreach

November 14th Freeport Academy vaccination record audits and updates

Grant Programs

Reproductive Health and Wellness Program (RHWP)

We had 15 visits in November

Our goal is to get to a minimum of 15 visits per month, which we have now met for the five months

WIC

Total Participants Active (Caseload): 262 in November which is up 2 from 260 in October

Total participants seen in November, Cadiz location: 89

Total Participants seen in November, Scio location: 6

Cadiz is open Tuesday, Wednesday, Thursday from 8:00 – 4:00 p.m.

Scio is open the Second Thursday of the month from 8:00 – 2:00 p.m.

At the WIC Directors’ meeting on November 29th the State WIC Office forewarned the directors in attendance that at the six-month mark of the grant (March, 2019) we will be notified about budget cuts for the current grant cycle that could be 2%, 5%, or 10%, the exact amount is yet to be determined.

Fiscal Year 2018 Maternal Child Health Grant (MCH)

Cribs for Kids:

We have received fifteen cribs as part of the FY2019 Safe Sleep Initiative and are beginning to schedule education and distribution to Harrison County residents.

Carroll County Smoking Cessation Grant

We are now a supporting agency for the smoking policy grant with Carroll County

Children with Medical Handicaps (CMS)

We have 27 active cases, up one from October.

There was 1 home visit in November

We have 2 cases pending approval and have 3 potential new cases

Project Dawn/addiction Services

The Harrison County General Health District staff is now a participating member of the Harrison County Opioid Hub, a committee formed by the Belmont/Harrison/Monroe Mental Health and Recovery Board that is meeting monthly at the Puskarich Library. They are in support of a Project DAWN being offered at the health department as well as working to coordinate the various addiction services offered within the county to better meet the needs of county residents.

Medical Records

We have received official permission from the Ohio Historical Society approving the destruction of the old medical records we listed on the RC-1 and RC-2 forms submitted in September.

RC-1 is a one-time request to destroy documents, RC-2 is a form for ongoing permission to destroy listed documents

FINANCIAL REPORT: By Bonnie Snider, Fiscal Office

November's Financial Report was presented to the Board of Health members as follows:

1. Revenue received ending November 30th totaled \$69,848.52. The In House Revenue Summary report for November was also presented to the board for viewing.
2. November expenses paid out totaled: \$97,328.69
3. November ending balance: \$651,068.18

Mrs. Snider discussed the Board of Health Meeting Attendance Compensation stating they have always been paid out in July and December of each year but due to not knowing who will be in attendance for the December meeting the compensation owed to members will be paid July to November 2018 due to the court house closing the books for the year. After discussion Anita Carr, President and all other board members had no concerns of moving payments for compensation to May and November of each year forward.

Adele Mason's Board of Health Meeting Compensation due in the amount of \$180.00 for the July thru November 2018. Mrs. Mason has previously asked not to issue a check but stated she is donating the amount back as stated into previous minutes. After discussion the \$180.00 is listed as a donation back to the department.

December' vouchers in the amount of \$18,481.41 was presented. After viewing **Adele Mason moved to approve payments as presented, seconded by John Snodgrass, all voted yes, motion carried.**

John Snodgrass moved to adjust the Budget Revenue Allocations (Amended Certificate of Estimated Resources) by the following amounts, seconded by Adele Mason, all voted yes, motion carried.

<u>Revenue Account No:</u>	<u>Fund</u>	<u>ADJUSTMENT</u>
E001-E01	District Health	(-\$9,029.67)
E001-E02	Private Water	(-\$9,437.00)
E001-E03	Food Service	\$379.84
E001-E04	Pools	(-\$265.00)
E001-E06	Camps	(-\$868.75)
E001-E11	Septic's	(-\$2,769.75)
E001-E12	RHWP Grant	(\$23,246.81)
E001-E14	PHEP Grant	(-\$5,942.61)
E001-E17	Water Pollution Control Loan (WPCLF)	(-\$112,823.59)
E001-E18	WIC Program	(-\$37,764.42)
E001-E21	Blessings in a Backpack	(-\$5,990.24)
E001-E22	Cribs for Kids	(-\$1,310.61)

Adele Mason moved to adjust the following expense allocations, seconded by Patricia Brown, all voted yes, motion carried.

EXPENSES/COURT HOUSE SIDE

		Present	Adjustments	New Approp.
		Appropriation		
E000-E01	Salaries	\$467,870.87	-\$31,844.00	\$436,026.87
E000-E02	Supplies	\$113,389.53	-\$48,455.58	\$64,933.95
E000-E03	Equipment	\$22,864.07	-\$18,230.07	\$4,634.00
E000-E05	Utilities	\$23,675.00	-\$3,200.00	\$20,475.00
E000-E06	Contract Services	\$372,890.00	-\$166,335.59	\$206,554.41
E000-E07	Mileage/Expense	\$40,859.32	-\$17,400.00	\$23,459.32
E000-E09	Advertising/Printing	\$6,470.00	-\$3,670.00	\$2,800.00
E000-E10	PERS	\$69,353.53	\$1,801.28	\$71,154.81
E000-E11	Workers Compensation	\$3,877.26	-\$128.60	\$3,748.66
E000-E12	Medicare	\$7,975.93	\$149.35	\$8,125.28
E000-E13	State Fees	\$29,604.63	-\$8,000.00	\$21,604.63
E000-E14	Contingencies	\$6,000.00	-\$5,000.00	\$1,000.00
E000-E15	Health Insurance	\$86,919.15	-\$2,010.91	\$84,908.24
E000-E16	Life Insurance	\$540.00	\$30.00	\$570.00
E000-E17	Insurance/License	\$6,435.50	-\$3,615.00	\$2,820.50
E000-E18	Advance Out	\$45,000.00	-\$45,000.00	\$0.00
E000-E19	Accreditation Fees	<u>\$19,600.00</u>	<u>-\$5,600.00</u>	<u>\$14,000.00</u>
		\$1,323,324.79	-\$356,509.12	\$966,815.67

In House Appropriation line Adjustments

<u>DH</u>		Present	Expense Approp.	New
		Allocation	Adjustment	Appropriation
E000-E01	Salaries	\$275,000.00	-\$23,000.00	\$252,000.00



HARRISON COUNTY

Public Health

Harrison County General Health District
 538 North Main Street – Suite G
 Cadiz, OH 43907-1282
 Phone: (740) 942-2616 – Fax: (740) 942-9331
 HealthDepartment@harrisoncountyohio.org

E000-E02	Supplies	\$39,000.00	-\$10,000.00	\$29,000.00
E000-E03	Equipment	\$13,000.00	-\$12,000.00	\$1,000.00
E000-E05	Utilities	\$7,000.00	-\$2,200.00	\$4,800.00
E000-E06	Contract Services	\$117,500.00	-\$40,000.00	\$77,500.00
E000-E07	Mileage/Expense	\$13,000.00	-\$4,000.00	\$9,000.00
E000-E09	Advertising/Printing	\$1,300.00	-\$1,000.00	\$300.00
E000-E10	PERS	\$42,000.00	\$1,000.00	\$43,000.00
E000-E13	State Fees	\$19,000.00	-\$5,500.00	\$13,500.00
E000-E14	Contingencies	\$6,000.00	-\$5,000.00	\$1,000.00
E000-E15	Health Insurance	\$54,157.13	\$7,000.00	\$61,157.13
E000-E16	Life Insurance	\$540.00	\$30.00	\$570.00
E000-E17	Insurance/License	\$5,300.00	-\$2,665.50	\$2,634.50
E000-E18	Advance Out	\$45,000.00	-\$45,000.00	\$0.00
E000-E34	Accreditation Fees	\$19,600.00	-\$5,600.00	\$14,000.00
			-\$147,935.50	

PW

E000-E01	Salaries	\$8,500.00	-\$3,500.00	\$5,000.00
E000-E06	Contract Services	\$3,150.00	-\$1,000.00	\$2,150.00
E000-E07	Mileage/Expense	\$2,439.31	-\$1,400.00	\$1,039.31
E000-E11	Workers Compensation	\$140.00	-\$67.82	\$72.18
E000-E13	State Fees	\$3,300.00	-\$1,500.00	\$1,800.00
			-\$7,467.82	

Food Program

E000-E01	Salaries	\$29,328.13	-\$3,000.00	\$26,328.13
E000-E07	Mileage/Expense	\$4,000.00	-\$1,400.00	\$2,600.00
			-\$4,400.00	

Pool Program

E000-E01	Salaries	\$500.00	-\$44.00	\$456.00
E000-E10	PERS	\$70.00	-\$48.72	\$21.28
E000-E12	Medicare	\$7.25	-\$0.65	\$6.60
E000-E15	Health Insurance	\$216.87	-\$171.63	\$45.24
			-\$265.00	

Septic's

		Present Allocation	Expense Approp. Adjustment	New Appropriation
E000-E02	Supplies	\$1,150.00	-\$350.00	\$800.00
E000-E07	Mileage/Expense	\$4,000.00	-\$1,700.00	\$2,300.00
E000-E13	State Fees	\$3,469.63	-\$1,000.00	\$2,469.63
			-\$3,050.00	

RHWP Program

		Present Allocation	Expense Approp. Adjustment	New Appropriation
E000-E01	Salaries	\$28,100.00	-\$12,000.00	\$16,100.00
E000-E02	Supplies	\$9,541.40	-\$7,000.00	\$2,541.40
E000-E06	Contract Services	\$5,000.00	-\$2,000.00	\$3,000.00
E000-E07	Mileage/Expenses	\$1,433.96	-\$1,000.00	\$433.96
E000-E09	Advertising/Printing	\$2,500.00	-\$1,000.00	\$1,500.00
E000-E11	Workers Compensation	\$250.00	-\$60.78	\$189.22
E000-E15	Health Insurance	\$8,425.86	-\$6,553.10	\$1,872.76
E000-E17	Insurance/License	\$949.50	-\$949.50	\$0.00
			-\$30,563.38	

PHEP Program

		Present Allocation	Expense Approp. Adjustment	New Appropriation
E000-E03	Equipment	\$4,634.00	-\$1,000.00	\$3,634.00
E000-E06	Contract Services	\$9,900.00	-\$1,000.00	\$8,900.00
E000-E15	Health Insurance	\$1,400.00	-\$1,200.00	\$200.00
			-\$3,200.00	

Present Expense Approp. New

<u>Water Pollution Control Loan</u>	Allocation	Adjustment	Appropriation
E000-E06 Contract Services	\$213,240.00	<u>-\$113,263.59</u>	\$99,976.41

	Present	Expense Approp.	New
WIC Program	Allocation	Adjustment	Appropriation
E000-E01 Salaries	\$60,000.00	\$12,000.00	\$72,000.00
E000-E02 Supplies	\$18,500.00	-\$14,000.00	\$4,500.00
E000-E03 Equipment	\$5,230.07	-\$5,230.07	\$0.00
E000-E05 Utilities	\$16,000.00	-\$1,000.00	\$15,000.00
E000-E06 Contract Services	\$2,100.00	-\$2,100.00	\$0.00
E000-E07 Mileage/Expenses	\$7,850.00	-\$6,500.00	\$1,350.00
E000-E09 Advertising/Printing	\$2,670.00	-\$1,670.00	\$1,000.00
E000-E10 PERS	\$8,335.93	\$1,200.00	\$9,535.93
E000-E12 Medicare	\$870.00	\$150.00	\$1,020.00
E000-E15 Health Insurance	\$4,500.00	<u>-\$500.00</u>	\$4,000.00
		-\$17,650.07	

Nutrition Assessment Program

E000-E02 Supplies	\$1,423.61	<u>-\$1,423.61</u>	\$0.00
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Blessing in a Backpack

E000-E01 Salaries	\$1,500.00	-\$1,300.00	\$200.00
E000-E02 Supplies	\$6,540.00	-\$1,700.00	\$4,840.00
E000-E06 Contract Services	\$22,000.00	-\$6,972.00	\$15,028.00
E000-E07 Mileage/Expenses	\$1,511.18	-\$1,400.00	\$111.18
E000-E10 PERS	\$537.60	-\$350.00	\$187.60
E000-E15 Health Insurance	\$819.29	<u>-\$819.29</u>	\$0.00
		-\$12,541.29	

Cribs for Kids Program

E000-E01 Salaries	\$1,400.00	-\$1,000.00	\$400.00
E000-E02 Supplies	\$2,054.20	-\$1,900.00	\$154.20
E000-E15 Health Insurance	\$0.00	<u>\$233.11</u>	\$233.11
		-\$2,666.89	

Project Kind Program

E000-E02 Supplies	\$2,130.76	-\$1,748.88	\$381.88
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Veggie U Program

E000-E02 Supplies	\$4,539.93	<u>-\$4,016.06</u>	\$523.87
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Innovative Program

E000-E02 Supplies	\$10,219.13	-\$6,317.03	\$3,902.10
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In House Total Adjustment **-\$356,509.12**

The January 1st, 2019 Temporary permanent budget was presented to the board for review, after discussion John Snodgrass moved the adoption of Resolution 2018-68 to begin January 1, 2019 with a budget of \$1,095,860.05. Mr. John Snodgrass seconded the Resolution all voted yes, motion carried.

Fund	Name	2019 Request
E000-E01	Salaries	\$469,825.00
E000-E02	Supplies	\$74,100.00
E000-E03	Equipment	\$15,000.00
E000-E05	Utilities	\$21,050.00

E000-E06	Contract Services	\$268,228.34
E000-E07	Mileage/Expenses	\$24,200.00
E000-E09	Advertising/Printing	\$4,200.00
E000-E10	PERS	\$70,796.31
E000-E11	Workers Compensation	\$4,470.00
E000-E12	Medicare	\$6,236.51
E000-E13	State Fees	\$21,175.00
E000-E14	Contingencies	\$15,200.00
E000-E15	Health Insurance	\$96,243.89
E000-E16	Life Insurance	\$600.00
E000-E17	Insurance/License	\$4,535.00
E000-E18	Advance Out	\$0

ENVIRONMENT

AL PROGRAM

OLD BUSINESS:

No word or documents were received from the couple that wanted to apply for the OEPA grant for their failing septic system that was discussed during the November 14th meeting.

The Amish store located in Freeport Ohio that is selling meat/dry goods without being licensed in the Food Service Program is still in operation. Another certified letter was sent out to the owners and a copy also sent to the Harrison County Prosecutor. The Ohio Department of Agriculture was contacted to set up a date to go out and speak with them on the matter.

NEW BUSINESS:

Variance application from Applicant Jason Gossett, Mailing Address: 32420 Clendening Lake Road, Freeport Ohio was presented to the Board of Health for discussion.

Lot Size: 4.2 Acres

System Prescribed: Existing leaching was installed by homeowner. An Additional 150' needs to be added. Baffle is missing, effluent filter will need to be added. Leaching has been installed 3-5" above perched seasoned water table.

The variance requested is to allow leaching to be closer to the water table than rules state in revised code 3701-29-15.

Motion by Patricia Brown to accept the variance as presented and discussed to allow the additional 150' that is needed along with a new baffle and effluent filter with the exception to re-inspect in five years, seconded by John Snodgrass, all voted yes, motion carried.

There were only two people that qualified for the EPA Septic Grant stating we have a year to use up roughly \$135,000.00, Anita Carr approved for the request to advertise the EPA Septic Grant.

ACCREDITATION REPORT (By Leann Cline)

Meetings

For the month of November until present, I have met weekly with Leadership to discuss division successes and barriers, provided updates on accreditation activities, and reviewed the status on the Quality Improvement projects. I have met monthly with domain lead staff to review their progress in gathering domain information and review their supporting documentation. I am preparing documentation to be uplo9eade once granted e-PHAB access upon the completion of training.

I attend the E_PHAB training in Alexandra, Virginia on November 13-14th. This training was beneficial in understanding the E-PHAB system, how to properly upload Domain documentation into the E-PHAB system and to work through case studies with others on documentation selection with explanations and tips from E-PHAB on their expectations on documentation. I was provided access to a dummy account on E-PHAB to

practice with, and was granted access to the actual E-PHAB module on December 6th. We have until December, 6, 2019 to upload all 12 Domains supporting documentation. A recap on my training was provided to staff during the November 28th Weekly Staff Meeting. A timeline is currently being established to help set priorities that will enable us to meet deadlines.

ADMINISTRATION: By Garen Rhome

We are moving forward with intentions of signing a lease for 339 Grant Street for our WIC office to occupy.

1. WIC’s approval of the move is needed and requires a substantial amount of information. However, it is essentially a formality. So much so, that we may consider signing the lease before WIC Ohio has “officially” approved of the building. This is an ideal, modern space, perfectly suited for our small WIC office. This move will require District Health to contribute some funds toward monthly rent.
2. Jayn Devney, Executive Director of Mental Health and Recovery Board serving Belmont, Harrison and Monroe Counties has officially approved the use of her Board’s funds to purchase the previously discussed and voted upon PPE equipment for Harrison County EMS association. No further approval is required. We will make the approved purchases and provide the PPE to EMS.
3. I would like to Board of Health to consider a 2.8% to 3.0% increase for all employees as a Cost of Living Adjustment (COLA). This is specifically not a merit based or an “across the board” raise. The COLA is an adjustment to stay competitive with wages across our region without falling behind. And continue to move our department’s wages toward other health districts in the region. The proposed range is supported by a 2.5% 2018 increase in the consumer price index, well as a 2.8% COLA increase in SS and 3.0% COLA increase from OPERS (Ohio Public Employees Retirement System) for 2019. Interesting, some health districts in Ohio and in the region provide COLA’s in the form of “bonuses” (I am not advocating for that. I’m just passing along what I’ve learned from other health commissioners/administrators).
4. I’ve attended the regular, monthly AOHC meeting (Association of Ohio Health Commissioners). In addition, I attended a Harm Reduction conference from the OSU Dept. of Public Health and The Columbus Foundation, as well as, an opioid consortium meeting lead by Barnesville Hospital. Part of their newly organized consortium targets portions of southern Harrison County, including the Freeport area. I will consider, at minimum, signing a letter of support for their project.
5. Attached you will find a large number of forms that the Board of Health needs to officially approve for accreditation purposes. These forms have been recently developed, modified, or have been existing for some time. Regardless of their origins or department, they need BOH approval. (John deserves much praise for his work on collecting and organizing department forms.)

Form #	Department	Program	Title
101.001	Administration	General	Request For Leave
101.002	Administration	General	Timesheet
101.003	Administration	General	Inter Office Communication
204.001	Environmental	Septic	Sewage Treatment Sketch
301.001	Nursing	General	Notice of Privacy Practices
301.002	Nursing	General	Interagency Patient Referral Form
301.003	Nursing	General	Return to Work or School
301.004	Nursing	General	Patient Blood Pressure Log
301.005	Nursing	General	Patient Blood Glucose Log
301.006	Nursing	General	Third Party Release Authorization
301.007	Nursing	General	Physicians Order - Chart Copy
301.008	Nursing	General	Authorization to Release Healthcare Information
302.001	Nursing	RHW	Verification of Pregnancy
302.002	Nursing	RHW	IUD Consent Form
302.003	Nursing	RHW	Male Screening Form
302.004	Nursing	RHW	Lab Values Record
302.005	Nursing	RHW	Pregnancy Diagnosis and Counseling
305.001	Nursing	Clerical	Adult Financial Statement
305.002	Nursing	Clerical	Pediatric Financial Statement

		Clerical	Family Planning Financial Statement
305.003	Nursing		
307.001	Nursing	Clinical	Lice Letter

Forms pending promulgation by the Harrison County Board of Health *after implementing the modifications discussed* at the 12 December 2018 meeting:

Form #	Department	Program	Title
301.001	Nursing	General	Notice of Privacy Practices

John Snodgrass moved to approve the provided forms for accreditation purposes, seconded by Patricia Brown, all voted yes, motion carried.

Adele Mason moved at 5:34 pm to enter into executive session to discuss personnel, seconded by Patricia Brown, all voted yes, motion carried.

Board President Anita Carr turned officiation of the executive session over to Patricia Brown, Vice President and recused herself from discussion.

The board exited executive session at 5:45 pm and return back into regular session.

Adele Mason voted to increase the salary of the health department staff by a 2.8% cost of living adjustment, John Snodgrass seconded the motion, Anita Carr withdrew from voting, and all other board members voted yes, motion carried, meeting adjourned at 5:55 pm.

	From	To
Erika Battistel	\$21.58	\$22.18
Jade Bennett	\$19.00	\$19.53
John Carr	\$18.17	\$18.68
Dr. Richard Clark	\$76.93	\$79.08
Rebecca Eberhart	\$21.69	\$22.30
Tiffany Ferri	\$12.10	\$12.44
Teresa Koniski	\$24.70	\$25.39
Trina Kropka	\$45.00	\$46.26
Theresa Mizer	\$40.00	\$41.12
Laura Ott	\$21.45	\$22.05
Scott Pendleton	\$76.93	\$79.08
Brandi Rapp	\$18.90	\$19.43
Garen Rhome	\$25.25	\$25.96
Jennifer Smith	\$15.00	\$15.42
Bonnie Snider	\$16.96	\$17.43

Next regular scheduled meeting will be held on January 16th 2019.

Anita Carr, President _____

Patricia Brown, Vice President _____

Scott Pendleton, Health Commissioner _____